



FASFAA Executive Board Meeting
Conference Call
March 18, 2019

The FASFAA Executive Board met on Monday, March 18, 2019 via conference call.

Call to Order

President Alexander called the meeting to order at 2:04 PM

Roll Call

Called the roll of Board Members present were:

David Alexander	President
Daniel Barkowitz	President Elect & Nominations
Nadine Bailey	Vice President of Training
Denise Asselta	Secretary
Gail Rogers	Treasurer
Joan Bailey	Immediate Past President & Fiscal Concerns
Kris Hatcher	Region I Representative
Nichole Crowley	Region II Representative
Sedrick Brinson	Region III Representative
Kylie Gross	Region IV Representative
Katie Conrad	Region V Representative
Kamia Mwango	Global Issues
Jenny Cun	Membership Chair
Jeff Daniels	Site Selection/Event Coordinator
Laura Dickerson	Scholarship Chair
Nathan Basford	Conference Co-Chair
Vanesa Alfaro	Communications/Outreach/Special Initiatives Chair
Irma Molinares	Federal Legislative
Sandy Shimp	Graduate Professional/Financial Literacy Chair
Chansone Durden	Vendor/Sponsorship Coordinator
Gwyn Francis	Bookkeeper

Members not present were: Jerry McMahon, Louanne Standley, and Merrian King

A quorum was met for voting

Purpose: Announcements

President Alexander informed the board, Louanne Standley has officially taken over for Levis Hughes. President Alexander and President Elect Barkowitz had a meeting with her to talk about FASFAA and OSFA.

In the meeting they met with Louanne, Bill Spiers, and Pete Hernandez. Ms Standley said her office would not be able to do the spring newsletter for 18-19 but they would be able to support FASFAA with everything that was previously done. President Alexander is working to see if Communications/Outreach/Special Initiatives Alfaro can take that over the newsletter.

Purpose: 19/20-Leadership Development

President Elect Barkowitz stated this year the leadership development program currently has 8 people left in the program due to changes. Moving the forward, the pre-conf would be the end of their leadership process. We would announce the new members at the annual conference and the new group would begin sometime in august and go throughout next year. Sign up for the new leadership group will be coming out within the next few weeks. President Elect Barkowitz is also look for someone to take over the leadership workshop for next year.

Purpose: Audit Updates

President Alexander has outreached to Bill Spiers, Wayne Kruger, and Janile Hancock current SASFAA treasurer and they have accepted to do the financial review for this year. President Alexander has sent the Bylaws so they will know what to review for the coming financial review of 17-18. This will be an audit review with past presidents and auditors for this review. The accountant suggested to have an audit for 17-18 and 18-19. President Alexander and Secretary Asselta will make sure all of these people on the committee sign a confidential agreement before the review begins. The accountant mentioned we are currently being charged \$6000 to prepare our taxes, she can do it for about \$1800 compared to what we are currently paying.

Purpose: FASFAA Five Year Fiscal Plan Continuation – David & Daniel

President Alexander explained what is required from the five-year fiscal plan and that an annual review needs to be done so the board can set their priorities and adjust where necessary. This was originally worked on during President Kruger's year to get this done. Under objective one, any excessive revenues would be going into reserves. We are currently in a fairly good cash position. Objective two, is part of our investment strategy to increase membership dues and to make sure we are charging appropriately to our costs. We have been at \$30 for a membership fee for about 4 years. Discussion has occurred regarding the increase of the membership fee but the board felt there was enough in reserves, therefore, the dues were not increased. This year we have talked with the investment company and there have been conversion in regards to our investments and they will be preparing a statement. Bookkeeper Francis just receive it the financial statement for the investments and President Alexander will be getting it out to the board. The investment person is willing to come to the transition meeting and talk with the board about what has been happening with the investment. As new business we can discuss raising the membership dues or registration. Objective three, making sure we review and comply with our policy and procedures, contracts, taxes, and manage our costs and mitigate costs. Objective four, make sure our memberships is informed of our records. Tell the membership what our assets are and what we are doing. If we are going to increase the membership dues and why.

Purpose: Sponsorship numbers

Vendor/Sponsorship Coordinator Durden stated 13 vendors have paid which bring the paid total to \$34,200. There is currently \$7,200 which is unpaid. Vendor/Sponsorship Coordinator Durden is confident all of these vendors will be paid before the conference. As for the conference, we have 301 room nights and we need a total of 500 room nights. Currently, we have 63 registrations for the conference and 11 for the pre-conference. The final agenda will be posted to the website this week which will also have more people register for the

conference. Email to all members will be going out by the end of this week. Vice President of Training Bailey and others will be working on a pocket agenda. If you are on the board you need to get registered, please do so because this will bring up our conference numbers. There will be a board meeting prior to the conference. President Alexander will be getting back to us on an update.

Purpose: Voting

President Elect Barkowitz stated on the day the polls open for voting, the ballot will also be available for members to vote on the Bylaws. An email will go out to membership on April 22nd and polls will open on April 26th. There will be a couple of phone calls open to the members on May 9th at 1:00 pm and May 14th 1:00pm, for members to ask questions about the Bylaws.

Purpose: Board Transition Meeting

President Elect Barkowitz stated the dates have been adjusted for the transition meeting. The new dates are Saturday, June 22nd to Sunday, June, 23rd for the old board and Sunday, June 23rd and Monday, June, 24th for the new board.

Purpose: Bonnie Pirkle Scholarship

For the 18/19 year the board will allocate \$10,000 towards Bonnie Pirkle Scholarships for the next year. These scholarships are based on the position of board members and how they are held. Scholarship Chair Dickerson will be getting information sent to board members on this scholarship. The scholarship pertains to all elected positions. Board members need to decide who the scholarship will be going to.

Adjournment of Meeting

With no further business to discuss, President Alexander declared the meeting adjourned at 3:25 PM.

Respectfully submitted by,

Denise Asselta

FASFAA Secretary