



**FASFAA Executive Board Minutes**  
**February 25, 2021**  
**3:30 pm – 5:00 pm**

The FASFAA Executive Board met virtually via Microsoft Teams on Thursday, February 25, 2021 from 3:30pm – 5:00pm.

**Call to Order**

President Lovett called the meeting to order at 3:33 pm on Thursday, February 25, 2021.

	<b>Voting</b>	<b>Present</b>	<b>Position</b>	<b>Last Name</b>	<b>First Name</b>
1	V	Y	President	Lovett	Dameion
2	V	Y	President-Elect & Nominations	Conrad	Katie
3	V	Y	Immediate Past President & Fiscal Concerns	Barkowitz	Daniel
4	V	Y	Vice President of Training	Bailey	Nadine
5	V	Y	Secretary	Asselta	Denise
6	V	Y	Treasurer	Brzozowski	Eileen
7	V	N/A	Treasurer-Elect	VACANT	
8	V	Y	Region I Representative	Hatcher	Kris
9	V	N	Region II Representative	Hammond	Chas
10	V	Y	Region III Representative	Troche	Abigail
11	V	N	Region IV Representative	Gloster	Kimberly
12	V	Y	Region V Representative	Ly	Jessica
13	V	Y	Conference Chair / Member at Large	Bailey	Joan
14	V	Y	Federal and State Legislative Chair / Member at Large	Kruger	Wayne
15	V	Y	Global Issues / Member at Large	Daniels	Jeff
16	V	N	Vendor/Sponsorship Coordinator / Member at Large	Dickerson	Laura
17	V	Y	Site Selection/Event Coordinator / Member at Large	Molinares	Irma
18	NV	N	Electronic Services	McMahon	Jerry
19	NV	N	Early Awareness/Outreach/Financial Literacy Chair	VACANT	
20	NV	Y	Membership Chair/Volunteer Coordinator	Evans	Suzanne
21	NV	Y	Scholarship / Charity Chair	King	Merrian
22	NV	Y	Grad/Professional (Private/For Profit/Non-Profit)	Noblitt	Brenda
23	NV	Y	Vocational -Technical / Clock Hour	Wright	Teriann
24	NV	N	OSFA Liaison/Newsletter	Louann	Standley
	NV	Y	Bookkeeper (Staff)	Francis	Gwyn

A quorum for voting was met with 13/17 voting members present (76%). There were 17 members of the Executive Board present.

**Board Members Unable to Attend:** Laura Dickerson, Chas Hammond, Kimberly Gloster

**Early Departure:** Joan Bailey in and out of the meeting

#### **Old Business Bonnie Pirkle Scholarship**

All voting board members need to provide the name of the recipient at the next board meeting for the Bonnie Pirkle Scholarship.

#### **Old Business VP of training**

Board report is as submitted.

#### **Old Business Past President**

The Statewide Director meeting had 195 people attend; this was double compared to last year. There were some platform challenges but the issues were resolved once the people from the morning session left the platform. There has been an extremely positive reaction to the workshop. Many new members have joined FASFAA just to attend the statewide director's workshop.

The Strategic Planning Committee has assigned independent activities in groups of 3-4 people to work on a specific goal. Information will be provided to the board at the May board meeting and the annual conference in June. During the annual conference, there will need to be a formal ratification of the strategic plan. The ratification could be part of the business meeting but there would need to be enough time to present to the members.

Board report is as submitted.

#### **Old Business President Elect**

Nominations are officially closing on February 28; any last nominations need to come in quickly. Almost all candidates have submitted a statement of candidacy. The nomination committee is meeting the first week of March. The nominations committee will have slate ready at the next board meeting.

Board report is as submitted.

#### **Old Business Treasurer**

Treasurer Brzozowski has been trying to contact UBF regarding funding for the Bonnie Pirkle Scholarship. She will need to withdraw funds for the scholarship but needs to know from UBF how much can be withdrawn at this time. She will continue to try to contact them.

Board report is as submitted.

### **Old Business Budget Committee**

The budget committee had a separate meeting primarily to move the hybrid budget to a virtual budget. Based on the current projections, the funding is in a good position for the conference in a virtual platform.

### **Old Business Membership Chair/Volunteer Coordinator**

There are currently 897 active members. There will be an email going out to membership for open registration to the conference.

Board Report is as submitted.

### **Old Business Electronics Services Chair**

The electronic services group has been actively working on the web site and has done a number of updates on the site. If you have a moment, as you review the web site, some of the information is new and some is still old. The scholarship pieces are now in their own section. If you notice something missing, please let the committee know. It has been a lot of work to navigate through all the information on the web site.

### **Old Business Conference Chair**

The committee is one-step closer to opening registration on Monday. The committee is working on a communication piece to the membership on open registration for the annual conference.

Board report is as submitted.

### **Old business Conference Platform**

Brenda Brown provided an update on the proposed conference platform called Remo. This type of platform for the conference has everything needed to connect members to sessions, networking, general sessions, and business partners. This platform will allow everyone to be on one software venue. Brenda spoke with the representative, to find out if this type of platform provides a humanize experience and allows people to engage with each other. The representative said yes it does and it allows business partners and members to engage with each other. There might be a need to move some sessions around to fit the way the software layout. Think of it, as a big hotel and you are able to move from floor to floor. There needs to be a decision on which plan to choose the annual or monthly plan? There is a possibility to can change the number of attendees per event. Currently they have 20% off and another 50% for being non-profit organization.

### **Old Business Site Selection/Event Coordinator**

Board report is as submitted

### **Old Business Sponsorship Coordinator**

There was a revision to the vendor prospectus of a fixed rate of \$750.00. The items included in the revised cost structure support what the sponsor is paying and it will pay for the platform at the conference. There is also a revised a la carte structure for the remaining workshops and half day financial literacy workshop for April. The financial literacy workshop will be a trial run to use the Remo

platform. Due to the revised vendor prospectus, Sponsorship Coordinator Dickerson has been reaching out to the sponsors who have already paid already and only one sponsor has asked for a refund.

#### **Old Business Scholarship/Charity Chair**

An email was sent to region reps for them to starting making donations. The web site will be updated for ticket prices for the charity raffle.

Board Report is as submitted

#### **Old Business Grad Professional**

The Grad Professional Committee is setting up two webinars for this spring, which will be scheduled shortly. Changes to the grad professional information on the web site were submitted to Dameion.

#### **Old Business OSFA Liaison/Newsletter**

Submissions for the newsletter need to be submitted now, so the newsletter can be sent before March 29. The newsletter is sent to all members.

#### **New Business Outreach and Early Awareness**

President Lovett is working with the staff at FCAN to help facilitate a FASFA help session. The videos, which were recorded, will only be good for another year before changes come out. On March 22 and March 29 virtual help sessions will be available; thank you to those volunteering. This event is hosted through FL Virtual School and they will be doing the tech work. President Lovett will be sending the information to all of the volunteers to lay out the plan on how the process will move forward.

#### **New Business Bylaws for Vacancy**

President Lovett included the Treasurer Elect vacancy on the agenda because the bylaws did not provide information on the current Treasurer Elect vacancy. Since Treasurer Elect Gross resigned, this created two vacancies, what is left of this current year and next year. In order to fill this vacancy it needs to be approached in a different way. President Lovett proposed when Treasurer Brzozowski's term is up, she is willing to serve again in the Treasurer role. However, she would not be running for this position. Since Treasurer Brzozowski wants to serve again next year, Wayne Kruger would assume the remaining term of Treasurer Brzozowski for this year and Treasurer Brzozowski would be Treasurer next year. Treasurer Brzozowski would step down, the board would appoint Wayne Kruger as Treasurer, and then Brzozowski would become Treasurer at the beginning of the new board year. Treasurer Brzozowski would only be serving one year.

**Motion to** accept Treasurer Brzozowski resignation as Treasurer and appoint Eileen Brzozowski as Treasurer Elect effective immediately and Wayne Kruger be appointed as Treasurer to fulfill the current year's role until fulfilled.

**Second: Past President Barkowitz**

**No further discussion.**

**Motion passes.**

**New Business Diversity Leadership Program**

FASFA received a proposal for SASFAA Diversity leadership program, which is model after the NASFAA program. President Lovett wanted to share this with the board. The other state presidents have questions/concerns the states would contribute to their funding model. With the programs we have in place in addition to the leadership symposium as well, we have an informal type of pipeline for our association; the only piece missing is the diversity piece. They are proposing to select three candidates and the states would provide funding to offset the cost. The question is there are only three recipients with all these states involved providing funding. Follow up questions on this proposal will be going to SASFAA. This has not gone to the board yet.

The upcoming executive board meeting is scheduled for March 25, 2021 from 2:00pm to 3:30pm.

**Adjournment of Meeting**

With no further business to discuss, President Lovett declared the meeting adjourned at 5:17 PM.

Respectfully submitted by,  
Denise Asselta  
FASFAA Secretary