



### FASFAA Executive Board Minutes

April 23, 2021

2:00 pm – 3:30 pm

The FASFAA Executive Board met virtually via Microsoft Teams on Friday, April 23, 2021 from 2:00pm – 3:30pm.

#### **Call to Order**

President Lovett called the meeting to order at 2:02 pm on Friday, April 23, 2021.

	<b>Voting</b>	<b>Present</b>	<b>Position</b>	<b>Last Name</b>	<b>First Name</b>
1	V	Y	President	Lovett	Dameion
2	V	Y	President-Elect & Nominations	Conrad	Katie
3	V	N	Immediate Past President & Fiscal Concerns	Barkowitz	Daniel
4	V	Y	Vice President of Training	Bailey	Nadine
5	V	Y	Secretary	Asselta	Denise
6	V	Y	Treasurer	Kruger	Wayne
7	V	Y	Treasurer-Elect	Brzozowski	Eileen
8	V	N	Region I Representative	Hatcher	Kris
9	V	Y	Region II Representative	Hammond	Chas
10	V	Y	Region III Representative	Troche	Abigail
11	V	N	Region IV Representative	Gloster	Kimberly
12	V	Y	Region V Representative	Ly	Jessica
13	V	Y	Conference Chair / Member at Large	Bailey	Joan
14	V	Y	Federal and State Legislative Chair / Member at Large	Morgan	Tracy
15	V	Y	Global Issues / Member at Large	Daniels	Jeff
16	V	N	Vendor/Sponsorship Coordinator / Member at Large	Dickerson	Laura
17	V	Y	Site Selection/Event Coordinator / Member at Large	Molinares	Irma
18	NV	N	Electronic Services	McMahon	Jerry
19	NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Hunter	Will
20	NV	Y	Membership Chair/Volunteer Coordinator	Evans	Suzanne
21	NV	N	Scholarship / Charity Chair	King	Merrian
22	NV	Y	Grad/Professional (Private/For Profit/Non-Profit)	Noblitt	Brenda
23	NV	N	Vocational -Technical / Clock Hour	Wright	Teriann
24	NV	Y	OSFA Liaison/Newsletter	Hernandez	Pete
	NV	Y	Bookkeeper (Staff)	Francis	Gwyn

A quorum for voting was met with 13/17 voting members present (76%). There were 17/24 members of the Executive Board present.

**Board Members Unable to Attend:** Daniel Barkowitz, Kris Hatcher, Kimberly Gloster, Laura Dickerson, Jerry McMahon, Merrian King, Teriann Wright

**Guests:** Jennifer Towers, Geoff Stam, Parker Campbell

**Leaving Early:** Nadine Bailey

### **Old Business Approval of January & February Minutes**

President Lovett declared the minutes from the March executive board meeting passed by acclamation – approved with no corrections.

### **Old Business Jenner Towers LEAP program**

The last LEAP session will be May 7<sup>th</sup>. During this workshop, Leap mentees will share with the group their leadership goals and action plans. Leap mentors will also be joining in on last session. The LEAP committee hopes the relationships built during this workshop will continue after the session ends. Each month since October, a different topic around leadership was discussed. Four Leap members will be presenting at the annual conference on emotional intelligence. The future plans for Leap is to have a LEAP participant to be the facilitator of the program. At the final session, a survey will be given to the participants to find out how the program was received.

### **Old Business Financial Literacy Workshop**

The financial literacy workshop went very well and this was the first time using Remo as the new presentation platform. The presentations were fantastic and a survey was sent out to the participants. The main issue during the workshop was how to get into the Remo platform. Once this issue was worked through and what needs to be done going forward, it should go smoothly for the conference.

### **Old Business Fiscal Concerns Committee**

The committee met a couple of weeks ago and discussed the withdrawal from the Bonnie Pirkle account. This year scholarship distribution is \$12,600 and the committee is requesting the board's approval. The scholarship distribution will be 50% to the president and the other 50% is split between the other elected officers for \$700.00 per officer. The vote passed for approval of the scholarship distribution.

### **Old Business Training Committee**

The OSFA small programs webinar is coming up. There will also be a mental health webinar, NASFAA credential training, borrow based, and empowering differences webinars coming up. The preconference will be a separate charge for new aid officers. Trey Harrison will do federal update, along with a session on conflicting information. The committee is finalizing sessions for the annual conference and the web site will be updated within the week.

### **Old Business Budget & Finance**

Policies and procedures involving budgeting and finance are under review. Treasurer-Elect Brzozowski has been working to update the email address for FASFAA's various accounts to [treasurer@fasfaa.org](mailto:treasurer@fasfaa.org) for continuity. . Treasurer-Elect Brzozowski has obtained the billing access to GoToWebinar This will need to be discussed if the board wants to continue this next year because the contract will auto renew on October 15, 2021 and requires 30-day advance notice to not auto renew. Treasurer Elect Brzozowski is meeting with the accountant on Monday to go over questions for next year's budget. Presented minor updates to the investment policy (refer to the investment update doc.)

The vote was passed to accept the updates to the investment policy.

### **Old Business Volunteers**

The committee is sending out certificates to all volunteers. This process is very similar to how NASFAA recognizes their volunteers.

### **Old Business Global Issues**

No updates but May is Asian Pacific islander month and more information will be posted to the web site on this history. Thank you Dameion, Daniel, and Katie for sending out the email about the inclusiveness of FASFAA.

### **Old Business Electronics**

The committee is waiting to hear back from MemberClicks and they have ghosted us again. They have taken the events calendar and merged them together. The committee wants to be able to pull out certain events and post them on the side. MemberClicks would need to set this option up. The committee has sent numerous calls and emails to have this updated. The web site is close to being finished and updated.

### **Old Business Conference Committee**

The annual conference keynote speaker Anthony Jenkins has confirmed since our last meeting. Gordan Chavis, UCF enrollment services Vice President will present during of opening session on the first day of the annual conference. So far, 162 people registered for the annual conference. The Clock Hour email has been sent out and there will be an email sent to the general membership as a reminder. Starting May 10, there will be weekly reminders sent out. Electronics Chair McMahon, Brenda Brown and other folks are learning Remo to make sure members have a good experience at the conference. The committee is exploring how to tape the sessions and to have those sessions for folks who have paid for the conference. Sponsorship going great and Scholarship / Charity Chair King is pushing out notices to make donations. There has been movement to promote on other platforms such as Facebook, etc. Currently the organization is still locked out of Facebook and a ticket has been submitted but the committee is still waiting to hear back. This is a known issue even though people submit tickets Facebook does not answer. Twitter page is active and posts have been happening.

### **Old Business Sponsorship Committee**

The committee had an additional sponsor come in this week. Our new totals are below.

Number of partner sponsors = 22

Total \$ sponsored for 2021 = \$21,050 This includes a-la-carte

5 partners have declined for various reasons

- Discover
- OSFA
- Commonbond
- U-FI
- Cognition – no contact

All in all doing really well considering. Vendor/Sponsorship Coordinator / Member at Large Dickerson will be working with Bill and Brenda on the business partner engagement during the conference. The committee is thinking about coming up with an anagram type of game. In the game every partner would have a word... members have to visit everyone to get all words and solve the puzzle. The committee would like to offer a registration or membership to the winner.

### **Old Business Scholarship & Charity**

As of April 15, the Bonnie Pirkle fund has taken in \$1,036 and \$786 for charity donations. There was also some funds for the Bonnie Pirkle account from the last workshop, which are not recorded on the profit and loss.

### **Old Business Grad/Professional**

The webinar “Paying for Graduate School” had 40 people register but attendance to the webinar was a little lighter than expected. Thank you to everyone who help present. Communication started via list serve for Grad/Professional.

### **Old Business OSFA**

April 9, the governor signed a bill extended bright futures for high school students all the way to December 1, along with fulfilling the high school community hours. Schools received notes today about this bill and the changes.

The upcoming executive board meeting is scheduled for May 13, 2021 from 2:00pm to 3:30pm.

### **Adjournment of Meeting**

With no further business to discuss, President Lovett declared the meeting adjourned at 3:07 PM.

Respectfully submitted by,  
Denise Asselta  
FASFAA Secretary