



**FASFAA Executive Board Minutes**  
**August 6, 2020**  
**2:00pm – 3:30pm**

The FASFAA Executive Board met virtually via Microsoft Teams on Thursday, August 6, 2020 from 2:00pm – 4:00pm.

**Call to Order**

President Lovett called the meeting to order at 2:03pm on Thursday, August 6, 2020.

	Voting	Present	Position	Last Name	First Name
1	V	Y	President	Lovett	Dameion
2	V	Y	President-Elect & Nominations	Conrad	Katie
3	V	Y	Immediate Past President & Fiscal Concerns	Barkowitz	Daniel
4	V	Y	Vice President of Training	Brinson	Sedrick
5	V	Y	Secretary	Cun	Jenny
6	V	Y	Treasurer	Brzozowski	Eileen
7	V	N	Treasurer-Elect	Gross	Kylie
8	V	N	Region I Representative	Gore	Shana
9	V	Y	Region II Representative	Hammond	Chas
10	V	N	Region III Representative	Troche	Abigail
11	V	Y	Region IV Representative	Gloster	Kimberly
12	V	Y	Region V Representative	Ly	Jessica
13	V	Y	Conference Chair / Member at Large	Bailey	Joan
14	V	Y	Federal and State Legislative Chair / Member at Large	Kruger	Wayne
15	V	Y	Global Issues / Member at Large	Bailey	Nadine
16	V	Y	Vendor/Sponsorship Coordinator / Member at Large	Dickerson	Laura
17	V	Y	Site Selection/Event Coordinator / Member at Large	Molinares	Irma
18	NV	Y	Electronic Services	McMahon	Jerry
19	NV	N	Early Awareness/Outreach/Financial Literacy Chair	Lent	Kimberly
20	NV	Y	Membership Chair/Volunteer Coordinator	Evans	Suzanne
21	NV	Y	Scholarship / Charity Chair	King	Merrian
22	NV	Y	Grad/Professional (Private/For Profit/Non-Profit)	Noblitt	Brenda
23	NV	Y	Vocational -Technical / Clock Hour	Wright	Teriann
24	NV	Y	OSFA Liaison/Newsletter	Standley	Louanne
	NV	Y	Bookkeeper (Staff)	Francis	Gwyn



A quorum for voting was met with 14/17 voting members present (82%). There were 20/24 members of the Executive Board present.

**Board Members unable to attend:** Kylie Gross, Shana Gore, Abigail Troche, Kimberly Lent

**Guests:** Sara Kaufman

**Early Departures:** Joan Bailey, Laura Dickerson

**Old Business: Approval of Transition June 19 – June 20, 2020 Meeting Minutes**

- President Lovett declared the minutes passed by acclamation – approved as distributed.

**Old Business: GoToWebinar Renewal**

Discussion ensued. \$2400 per year package. Maximum of 500 participants per webinar. Capability for break-out sessions, able to run multiple sessions at the same time.

**Motion:** Extend contract for 2021 fiscal year at a cost of \$200 per month – Immediate Past President Barkowitz

**Second:** Global Issues Chair Bailey

**Motion Carried with unanimous vote.**

**Old Business: NASFAA Credentials**

Changes to NASFAA's policy: Anyone who attends online will not be able to receive free credential for the test. They can receive a 50% waiver. There is no reduction in price of training material for this year. \$2,400 for entire set. The cost is already in the budget.

Discussion ensued on how to charge FASFAA members for the test or if members can register for the exam independently. No final decision was made. Discussion tabled.

**Old Business: Tax Filing Status**

Taxes due November 15. In the past, outside accountant - Hursey & Associates. President Lovett would need to contact Hursey & Associates regarding a contract.

**New Business: 2021 Budget Proposal**

Two budget models: Hybrid and Virtual. Budget will be a living document due to uncertainty. No discussion. No motion needed since proposal was brought forth by Budget committee.

**Unanimous Vote: 2021 Budget passed.**

**New Business: Board Member and Committee Goals**

Board members will email goals for the year to President Lovett.



**New Business: Sponsorship/Business Partner Update & Prospectus**

Vendor/Sponsorship Coordinator Dickerson asked for feedback on Prospectus. Updates to document will be made and resent to board for review.

**New Business: Clock Hour Workshop**

Waiting for federal training officer to confirm attendance. There is a new training officer. Clock Hour committee met. A survey was sent to last year's attendees. \$75 registration. 2 sessions a day for 5 days.

**New Business: Global Issues Proposal**

Proposal to change the title of chair to Diversity, Equity, and Inclusion Chair.

Bylaw amendment vote needed since Global Issues is mentioned by name in bylaws.

Suggestion to educate membership about what is Global Issues? Issues outside of financial aid.

Might need to look at Diversity Statement for updating.

**New Business: Reconvene Past President's Council to work on Long Range Strategic Plan**

Past President's Council will convene again this year.

**New Business: Task Forces**

6-8 week projects

- **Appendix**
- **Website Review** – job board, conference history, etc.
- **Conference virtual technology**

**Open Discussion:**

- 20-21 Co-Webinar Coordinators: Heidi Goldsworthy and Kristina Chavers. There is a webinar next week on COVID-19 Reopening Panel.
- Pete Hernandez sent email out asking for newsletter articles.
- Conference Chair Bailey sent email out to those to serve on conference committee; asked NASFAA to add to calendar of events; and asked for speakers (virtual or in person).

**3:59pm**

**Adjourn**

**Adjournment of Meeting**

With no further business to discuss, President Lovett declared the meeting adjourned at 3:59PM.

Respectfully submitted by,

Jenny Cun

FASFAA Secretary