



FASFAA Executive Board

2023-2024

Executive Board Report

October 2023



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Elected Officers	
President	Dameion Lovett
President-Elect & Nominations	Kamia Mwangi
Immediate Past President & Fiscal Concerns	Nadine Bailey
Vice-President of Training	Jessica Ly
Secretary	Susan Ambridge
Treasurer	Arminta Johnson
Treasurer-Elect	Chrissy Gass
Elected Region Representatives	
Region I Representative	Angelica Coonts
Region II Representative	Alisha Hunt
Region III Representative	Karissa Lawson
Region IV Representative	Merrian King
Region V Representative	Joseph Gonzales
Members At Large Appointments	
Conference Chair/Member at Large	Joan Bailey
Federal and State Legislative Chair/Member at Large	Egan Hanson
Global Issues/Member at Large	Brenda Ilojirole
Vendor/Sponsorship Coordinator/Member at Large	Becky Davis
Site Selection/Event Coordinator/Member at Large	Irma Molinares
Conference Co-Chair	Christina Heritage-Acosta
Co-Site Selection/Co-Event Coordinator	Laura Dickerson
Committee Chair Appointments	
Electronic Services	Eddie Schworn
Early Awareness/Outreach/Financial Literacy Chair	Ilia Cordero
Membership Chair/Volunteer Coordinator	Jody Walker
Scholarship/Charity Chair	Jonathan Reynolds
Grad/Professional (Private/For Profit/Non-Profit)	Melissa Toohey
Vocational-Technical/Clock Hour	Jeanne Shurman
OSFA Liaison	Shawn Haskin
FASFAA Support	
Bookkeeper	Gwyn Francis



Executive Board Report November 2023

Dameion Lovett
President

Committee Members (Name and Institution/Company):

- President-Elect/Nominations, Kamia Mwango, Santa Fe College (V)
- Past President/Fiscal Concerns, Nadine Bailey, Ultimate Medical Academy (V)
- Vice-President of Training, Jessica Ly, Florida International University (V)
- Secretary, Susan Ambridge, Valencia College (V)
- Treasurer, Arminta Johnson, Lake-Sumter State College (V)
- Treasurer-Elect, Chrissy Gass, Florida Atlantic University (V)
- Region I Representative, Angelica Coonts, Pensacola State College (V)
- Region II Representative, Alisha Hunt, Santa Fe College (V)
- Region III Representative, Karissa Lawson, University of Central Florida (V)
- Region IV Representative, Merrian King, St. Petersburg College (V)
- Region V Representative, Joseph Gonzales, University of Miami (V)
- Conference Chair, Joan Bailey, University of South Florida-Health (V)
- Vendor/Sponsorship Chair, Becky Davis, Ascendium Education (V)
- Site Selection Chair, Irma Molinares, College Aid Services (V)
- Federal/State Legislative Chair, Egan Hanson (V)
- Global Issues Chair, Brenda Ilojirole, Valencia College (V)
- Co-Site Selection, Laura Dickerson, Sallie Mae
- Conference Co-Chair, Christina Acosta-Heritage, Southeastern University
- Electronic Services, Eddie Schworn, Florida International University
- Early Awareness/Outreach/Financial Literacy Chair, Ilia Cordero, Valencia College
- Graduate/Professional Chair, Melissa Toohey, University of South Florida-Health
- Vocational/Technical/Click Hour Chair, Jeanne Shurman, Hillsborough Community College
- Florida Office of Student Financial Aid Liaison, Shawn Haskins, Florida Dept. of Education
- Bookkeeper, Gwyn Francis, FASFAA

Committee Goals:

1. Increase FASFAA's participation in supporting the Florida College Access Network to help high school students successfully complete the FAFSA. In order to successfully complete this task, FASFAA will provide financial aid training for high school guidance counselors to assist in their preparation of college bound seniors in the financial aid process.
 - a. Promote FAFSA awareness throughout the state by partnering with the Florida Office of Student Financial Assistance, the Florida College Access Network and Florida Shines (Florida Virtual College)
 - b. Partner with the above and high school districts across the state to promote FAFSA completion in spring 2024
2. Increase membership and facilitate the participation of members as volunteers
3. Continue promotion of the pipeline of members who can serve on committees to help further the completion of goals throughout the year
4. Complete audit for prior tax filing year
5. Review and identify goals for next strategic plan
6. Past President (Council and other members) to review bylaws and provide recommendations for board to move forward to membership to update language regarding the type of job titles to be included in the definition of membership
7. Global Issues chair and diversity questions on membership application form
8. P&Ps needed for NAIOW and Clock Hour Workshop

Policy & Procedure: Changes/ Recommendations:

Before the end of the 23-24 year, determine if LEAP should be overseen by Global Issues chair based on this year's trial run

Motion/Action Item(s):

Audit contract to be approved at in person meeting—motion will come from Fiscal Concerns Committee

Summary of Recent Activities

- Assisted clock hour chair with setup of workshop for 11/6-8
- Assisting with creation of newsletter
- Participated in SASFAA board meeting in Charleston, SC 10/20-21
- Assigned to local arrangements for SASFAA annual conference
- Co-presented a webinar for FCAN on FAFSA Simplification

Accomplishments



Executive Board Report October 2023
Kamia "Mia" Mwango
President-Elect & Nominations

Committee Members:

- *(Nomination Committee - Region Representatives)*
 - *Region I Representative* *Angelica Coonts* *Pensacola State College*
 - *Region II Representative* *Alisha Hunt* *Santa Fe College*
 - *Region III Representative* *Karissa Lawson* *University of Central Florida*
 - *Region IV Representative* *Merrian King* *St. Petersburg*
 - *Region V Representative* *Joseph Gonzales* *University of Miami*

Strategic Plan Taskforce:

- *David Alexander, Brenda Ilojiole, Egan Hanson, Marie Guerra Rosado,*

Committee Goals:

- *Nomination Committee: Prepare nominations slate.*

Policy & Procedure: Changes/ Recommendations: N/A

Motion/ Action Item(s): N/A

Summary of Recent Activities

- *Co-presenter session proposal submitted for NASFAA conference.*
- *Won free 2024 NASFAA Leadership & Legislative Conference & Expo registration.*
- *Submitted draft FASFAA newsletter article.*
- *Attended/greeted FASFAA LEAP Welcome session.*
- *(Plan to) Assist with Nov. 3rd Region II Workshop Friday.*
- *Gauging interest with partnering organizations (Council of Student Affairs, NASPA, TRIO, etc.)*

Accomplishments

- *Selected Conference Chair/Co-Chair, Traci Spagnoli Rego*
- *Convened Strategic Plan Taskforce, scheduled meetings/mapped to deadlines, began collaboration.*
 - *First Taskforce meeting 10/5, most recent 10/10. Next meeting, 11/2.*



Executive Board Report October 2023

Nadine Bailey
Immediate Past President & Fiscal Concerns

Committee Members (Name and Institution/Company): Fiscal Concerns Committee

- Dameion Lovett, USF
- Arminta Johnson, Lake Sumter
- Becky Davis, Ascendium
- Chrissy Gass, FIU
- Mia Mwangi, Santa Fe College
- David Alexander, ECPI
- Gwyn Francis, FASFAA Bookkeeper
- Nadine Bailey, UMA

Committee Goals:

- *The Fiscal Concerns Committee shall advise the Executive Board of Directors on all financial matters. The Fiscal Concerns Committee is chaired by the Immediate Past President and should meet at the time of, or prior to, the Transition Meeting of the Executive Board to prepare a tentative budget to present to the Executive Board at their first meeting of the fiscal year.*
- *The Fiscal Concerns Committee shall schedule an annual audit of the financial records of the corporation as outlined in the audit procedures.*

Policy & Procedure: Changes/ Recommendations: None.

Motion/ Action Item(s): None currently.

Summary of Recent Activities

- *Review the FASFAA bylaws regarding the definitions of membership and revamp based on current positions at the institutions within the association and state. Form Past President's Council*

Accomplishments

- *FCC met and approved 23-24 operating budget, submitted by President Lovett and presented to the board for vote.*



Executive Board Report October 2023
Jessica Ly
Vice President of Training

Committee Members (Name and Institution/Company):

Title	First Name	Last Name	Institution
New Aid & Intermediate Officer	Kylie	Gross	University of Tampa
Webinar Coordinator	Angelica	Parrales	Valencia College
Director's Summit	Tierra	Smith	Hillsborough Community
Region I Representative	Angelica	Coonts	Pensacola State College
Region II Representative	Alisha	Hunt	Lake Sumter State College
Region III Representative	Karissa	Lawson	University of Central Florida
Region IV Representative	Merrian	King	Keiser University
Region V Representative	Joseph	Gonzales	University of Miami
Vocational-Technical/Clock Hour Chair	Jeanne	Shurman	Hillsborough Community
Early Awareness/Outreach/Financial Literacy Chair	Ilia	Cordero	Valencia College
Grad/Professional Chair	Melissa	Toohy	USF Health
LEAP Coordinator	Colin	Brenner	Santa Fe College
LEAP Coordinator	Tiffany	Ireland	University of Florida
Global Issues Chair	Ilojirole	Brenda	Bethune Cookman University

Committee Goals:

- *To provide a wide variety of training opportunities to all FASFAA members. The aim is to help financial aid administrators understand all changes related to FAFSA simplification and to navigate the best ways to apply such changes.*
- *Continue to provide trainings related to processing financial aid, reconciling, compliance, and managing federal and state funds.*
- *To engage and connect our members with resources and a network of financial aid professional across the state of Florida.*
- *To be receptive to the needs and wants of our members and to strive to meet their requests.*

Policy & Procedure: Changes/ Recommendations: None.

Motion/ Action Item(s): None.

Summary of Recent Activities

- *Assist Region Representatives with planning region workshops.*

- *Assist with scheduling webinar trainings.*
- *Participate in Conference Committee as curriculum coordinator. Currently working on a Call for Proposals and organizing the conference draft agenda.*
- *Support all training activities as needed including the upcoming Clock-Hour Workshop.*

Accomplishments: N/A



Executive Board Report October 2023
Susan Ambridge
Secretary

Committee Members (Name and Institution/Company): Serving on the Clock Hour Committee.

Committee Goals: Assist Jeanne Shurman and the committee with anything needed for the workshop.

Policy & Procedure: Changes/ Recommendations:

Recommendation:

Email address specifically for the FASFAA Secretary position. The reason would be to keep all email records together from the Executive Board.

Motion/ Action Item(s):

Action items:

- Bring all Banners to the in-person FASFAA Executive Board meeting and work with President Lovett to identify which ones need to be replaced due to age deterioration.
- Bring FASFAA issued Secretary laptop to the in-person November Board meeting to return it for other FASFAA use.
- Update the FASFAA website with meeting minutes, still trying to resolve website login issues.

Summary of Recent Activities:

Reviewed FASFAA Governing Documents for updates on Secretary duties.

Accomplishments:

Received 100% submission of the first 2023-2024 FASFAA Executive Board Reports.



Executive Board Report October 2023
Arminta Johnson
Treasurer

Committee Members:

No Committee. Part of the Fiscal Concerns committee headed by the past president, Nadine Bailey

Goals:

To keep FASFAA financial records up to date. Coordinate with Bookkeeper, financial institutions, Accountant, Executive Board, and Treasurer-elect.

Policy & Procedure: Changes/ Recommendations: None

Motion/ Action Item(s): None

Summary of Recent Activities

- 22-23 Final Reconciliation
- SunBiz Updates to board membership
- Tax extension requested
- UBS transfers

Accomplishments



Executive Board Report October 2023
Chrissy Gass
Treasurer-Elect

Committee Members (Name and Institution/Company):

N/A.

Committee Goals:

- Learn the role of Treasurer, participate on Conference Committee.
- Get added to Wells Fargo Bank Account.

Policy & Procedure: Changes/ Recommendations:

N/A

Motion/ Action Item(s):

N/A

Summary of Recent Activities

- Attend Conference Committee Meetings.
- Participated in College 101 session.

Accomplishments

 **NASFAA's Business Services Webinar**
Customer Service in Financial Aid
Presented October 11, 2023





Executive Board Report October 2023
Angelica Coonts
Region I Representative

Committee Members (Name and Institution/Company):

Training Committee

Alisha Hunt- Santa Fe College
Angelica Coonts- Pensacola State College
Angelica Parrales- Valencia
Becky Davis- Ascendium Education
Brenda Ilojiole- Valencia
Collin Benner- Santa Fe
Edward Schworn- Florida International University
Ilia Codero- Valencia
Jeanne Schurman- Hillsborough Community College
Jessica Ly- Florida International University
Joseph Gonzales- University of Miami
Karissa Lawson- University of Central Florida
Katie Conrad- Florida International University
Melissa Toohey- University of South Florida
Nadine Bailey- Ultimate Medical Academy

Nominations Committee

Alisha Hunt- Santa Fe College
Angelica Coonts- Pensacola State College
Dameion Lovett- University of South Florida
Edward Schworn- Florida International University
Joseph Gonzales- University of Miami
Karissa Lawson- University of Central Florida
Mia Mwango- Santa Fe College
Nadine Bailey- Ultimate Medical Academy

Committee Goals:

Training Committee- To provide educational opportunities for the FASFAA organization.

As Region I my goal is to work with Region 4 representative to host a Fall Workshop before Christmas break. Date TBD. Location. Virtual.

Nominations Committee- To obtain and secure nominations for upcoming elections for the Regions that need to be re-elected: Region 2, Region 4, Vice President, and President- Elect.

Policy & Procedure: Changes/ Recommendations:

Recommendation for Policy 3.2 Membership Dues: Is it possible to have annual dues cover for a year period in which the member signs up. Members that join later in the fiscal year receive less benefits than those that can join in the beginning of the fiscal year. If possible, can we allow the annual dues to cover for a year based on when they make their initial due payment. I received feedback from some members that this is unfair for those that join later in the year.

Recommendation to have Reconciling Bank Statements be updated based on the information from the Auditor if released at this time.

Motion/ Action Item(s):

I motion to have a discussion on if we can re-evaluate the time-period for which annual dues cover.

Summary of Recent Activities

Composed a list of potential members from Region 1 institutions that are not currently listed as active members on our Region 1 membership list.

Composed a list of colleges/ universities within Region 1 to contact and promote FASFAA to increase membership within my region.

Ongoing communication with VP of Training regarding how to better serve my Region.

Provided the Region I Newsletter to the appropriate individual.

Accomplishments

Sent email to list of potential members to increase membership within the region.

Sent email to active members to determine if Region I members would prefer in person or virtual meetings. Response indicated that more Region I members would prefer virtual meetings.

Combined with Region 2 members I helped Region 1 and Region 2 achieve second place for Lip Sync Battle and Family Feud battle. This increased awareness for both regions.



Executive Board Report October 2023
Alisha Hunt
Region II Representative

Committee Members (Name and Institution/Company):

N/A

Committee Goals:

- ❖ Recruit volunteers into FASFAA.
- ❖ Provide at least one NASFAA credential training workshop every year.
- ❖ Provide the highest quality of assistance to Region II members and non-members.
- ❖ Communicate with Region II often and purposefully.
- ❖ Actively participate in Board Member Calls and Meetings.
- ❖ Continue to support FASFAA in all of the association's goals and activities.

Policy & Procedure: Changes/ Recommendations:

None

Motion/ Action Item(s):

None

Summary of Recent Activities

Region II Workshop scheduled for Nov 3, 2023*

- ❖ Workshop rescheduled as virtual collaborating with Region I and IV

Accomplishments

None



Executive Board Report October 2023
Karissa Lawson
Region III Representative

Committee Members (Name and Institution/Company):

Saryna Risselin and University of Central Florida
Melanie Ramos Melendez and University of Central Florida
Kim Henry and Valencia College

Committee Goals:

- *15 attendees*
- *Raise \$75 for Bonnie Pirkle*
- *4 Presenters*

Policy & Procedure: Changes/ Recommendations:

N/A

Motion/ Action Item(s):

N/A

Summary of Recent Activities

FASFAA Region III Workshop – 15 attendees, Raise \$70 for Bonnie Pirkle, 4 Presenters on FAFSA Simplification, Leadership, and Financial Literacy.

Accomplishments

- **15 attendees**
- **4 Presenters**



Executive Board Report October 2023
Merrian King
Region IV Representative

Newly appointed to the Executive Board, no report submitted.



Executive Board Report October 2023
Joseph Gonzales
Region V Representative

Committee Members (Name and Institution/Company):

N/A

Committee Goals:

N/A

Policy & Procedure: Changes/ Recommendations:

N/A

Motion/ Action Item(s):

N/A

Summary of Recent Activities:

Email sent to Region V members introducing myself as the new representative. I have been working with Jessica Ly (VP of Training) and Traci Spagnoli-Rego (FASFAA member) to plan the fall workshop.

Accomplishments:

Fall workshop is scheduled for 12/8/2023 with plan to offer SAP Credential Training, and more. Contacting additional presenters for possible sessions on verification, managing and leading change. (Subject to change)



Executive Board Report October 2023
Joan Bailey/Christina Heritage
Conference Chair/Co-chair

Committee Members (Name and Institution/Company):

President	Dameion	Lovett	University of South Florida
President-Elect & Nominations	Kamia	Mwango	Santa Fe College
Conference Chair/Member at Large	Joan	Bailey	University of South Florida-Health
Conference Co-Chair	Christina	Acosta-Heritage	Southeastern University
Local Arrangements	Traci	Spagnoli	Broward University
2025 Conference Chair			
Program Chair	Jessica	Ly	Florida International University
Conference Website Coordinator	Brenda	Brown	College Aid Services
Treasurer	Arminta	Johnson	Lake Sumter State College
Treasurer-Elect	Chrissy	Gass	Florida Atlantic University
Bookkeeper	Gwyn	Francis	
Membership Chair (Co-Registration Chair) Volunteer Coordinator	Jody	Walker	Southeastern University
Co-Registration Chair/Pre-Conference	Tracy	Wiles	University of Tampa
Electronic Services	Eddie	Schworn	Florida International University
Scholarship/Charity Chair	Jonathan	Reynolds	Ultimate Medical Academy
Global Issues/Member at Large	Brenda	Ilojirole	Bethune Cookman University
Site Selection/Event Coordinator/Member at Large	Irma	Molinares	College Aid Services
Co-Site Selection/Co-Event Coordinator	Laura	Dickerson	Sallie Mae
Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis	Ascendium Education
Director's Summit	Tierra	Smith	Hillsborough Community College

Committee Goals:

- To lead and serve with integrity and excellence
- To continue to support, training, advocacy, and professional development of FASFAA's members
- Work closely with all broad members to carry out the activities of the association
- Lead the conference committee to plan and facilitate the 2024 annual conference

Policy & Procedure: Changes/ Recommendations: None

Motion/ Action Item(s): None

Summary of Recent Activities:

- The conference committee has been selected and the initial meeting has been held. A meeting with some members of the committee will be held in conjunction with the board meeting in November.
- Individual meetings have been held with the local arrangement chair, the VP as well as electronic chair and conference website chair. Other individual meetings are being scheduled.
- The VP is working on getting the call for session proposals out.
- The conference website is being worked on as well as sponsorship solicitation and guest speaker search is being conducted.
- Article submitted for the fall newsletter.
- Coordinated with site selection to determine the possibility of a site visit in December of 2023 and March of 2024.
- Currently working on a save the date announcement to be sent out to members.

Accomplishments

- Conference planning has begun:
 - Conference theme and logo are chosen.
 - Developed conference planning activity guidelines and disseminated it to the members of the conference committee.
 - Coordinated with the members of the committee and provided oversight to ensure all duties are being carried out to ensure a successful conference.
 - Conference charity has been selected



Executive Board Report October 2023
Egan Hanson
Federal and State Legislative Chair

Committee Members (Name and Institution/Company):

N/A.

Committee Goals:

- Keeping the membership informed of the status of federal and state aid programs.
- Encouraging membership participation.
- Monitoring status of aid programs to include proposed legislative and regulatory changes.

Policy & Procedure: Changes/ Recommendations:

N/A

Motion/ Action Item(s):

N/A

Summary of Recent Activities

- Monthly email to membership to include recent changes, SASFAA updates, opportunities to comment on items published in the Federal Register
- Participating in SASFAA Legislative Committee to evaluate needs of States and increase benefits/tools available.

Accomplishments

- Monthly email to membership to include recent changes, SASFAA updates, opportunities to comment on items published in the Federal Register



Executive Board Report October 2023
Brenda Ilojirole
Global Issues Chair/Leap Chair

Committee Members (Name and Institution/Company):

- Colin Benner- Santa Fe College
- Tiffany Ireland- University of Florida

Committee Goals:

Global issues: The Global Issues Committee plays a vital role in bridging communication between the Executive Board and the ever-changing global issues. By fostering greater multicultural participation and membership, the Committee aims to establish a dynamic and interactive community among members. Additionally, the Committee is responsible for keeping the general membership informed of various concerns and issues related to multiple aspects of our financial aid profession.

LEAP: LEAP is a comprehensive initiative that combines insightful readings, engaging peer discussions, hands-on learning activities, and personalized mentorship. The goal is to equip emerging leaders in the financial aid industry with the skills, abilities, and experience they need to succeed and thrive.

Policy & Procedure: Changes/ Recommendations: *No changes or recommendations.*

Motion/ Action Item(s): *No motions or action items.*

Summary of Recent Activities:

Global Issues: All calendars (August, September, October) are up to date and have been uploaded to the FASFAA website. Members have been made aware of the diversity opportunities offered through SASFAA (SASFA DLP program, NASFAA DLP Program)

LEAP: Nine mentees and mentors have been selected to participate in the program. The budget has been approved and based on the allocations we may be providing the participants with awards upon the completion of the program.

Accomplishments:

Global issues and LEAP are up to date on posting, meetings, and scheduled events.



Executive Board Report October 2023
Becky Davis
Vendor/Sponsorship Coordinator/Member at Large

Committee Members (Name and Institution/Company):

N/A

Committee Goals:

Increase sponsorship by maintaining a relationship with current vendors and developing relationships with new vendors.

Policy & Procedure: Changes/ Recommendations:

None

Motion/ Action Item(s):

None

Summary of Recent Activities:

Presented the 23/24 prospectus to board for approval. It has been approved and is now active on the FASFA website.

Accomplishments:

We have three vendors who have signed up thus far.



Executive Board Report October 2023
Irma Molinares
Site Selection/Event Coordinator/Member at Large

Committee Members (Name and Institution/Company):

Laura Dickerson - SallieMae

Committee Goals:

- ❖ Coordinate and secure meeting sites requested by EB for the activities scheduled by the association.
- ❖ Ensure and coordinate with Conference hotel that everything runs smoothly with our 23-24 Conference.
- ❖ Negotiate contracts in a manner that does not negatively impact FASFAA.

Policy & Procedure: Changes/ Recommendations:

N/A

Motion/ Action Item(s):

N/A

Summary of Recent Activities

- ❖ Requested proposal, negotiated, and secured site for Clock-Hour workshop to be held at Embassy Suites – Lake Buenavista 11/23
- ❖ Working with Jeanne Schurman to ensure hotel has everything needed for the Clock-Hour workshop
- ❖ Looking for proposal from site for annual conference 2025
- ❖ Looking for proposal from site for New/Intermediate workshop 2025
- ❖ Working with Sunseeker Resort and conference committee to schedule conference pre-planning meeting

Accomplishments

N/A



Executive Board Report October 2023
Laura Dickerson
Co-Site Selection/Co-Event Coordinator

Committee Members (Name and Institution/Company):

N/A

Committee Goals:

Work to ensure that each event has necessary room, food/beverages, AV as needed through contract negotiations.

Policy & Procedure: Changes/ Recommendations:

NA

Motion/ Action Item(s):

N/A

Summary of Recent Activities:

Working to learn the site selection duties, requirements, and cadence with Irma Molinares

Accomplishments:

Have attended several meetings to gather needed information to learn and grow in the position.



Executive Board Report October 2023
Eddie Schworn
Electronic Services Chair

Committee Members (Name and Institution/Company):

N/A

Committee Goals:

Update the website as needed.

Policy & Procedure: Changes/ Recommendations:

None

Motion/ Action Item(s):

None

Summary of Recent Activities:

Help facilitate the Clock Hour Workshop. Updated website. Assisted with webinars.

Accomplishments:

N/A



Executive Board Report October 2023
Ilia Cordero
Early Awareness/Outreach/Financial Literacy Chair

Committee Members:

Eunice Cruz- Valencia College, Carla Morales- Valencia College, Kim Henry- Valencia College, Pedro Hernandez- Director Outreach Services, Noraida Velez- Valencia College, Whitehes@CF.edu. Kevin McCrary-Director Bethune-Cookman University

Committee Goals:

1. Enhance the professional competency of financial aid administrators, high school guidance counselors, and others concerned with the support and administration of financial aid through regular publications, workshops, conferences, research, and training materials.
2. Facilitate communication between educational institutions and sponsors of student financial aid funds through an exchange of ideas, information, and experience.
3. Promote an awareness of financial aid to students, parents, the secondary and post-secondary education community, and to other groups that may be identified.

Policy & Procedure: Changes/ Recommendations: N/A

Motion/ Action Item(s): N/A

Summary of Recent Activities

This is the FASFAA Board report for Financial Literacy & Early FAFSA Awareness Chair. In the month of September, I sent out several emails asking for volunteers to assist the Florida Shines, The Fund event. Dr Karemah Campbell Manselle, Associate Director, Office of Student Financial Assistance University of Central Florida presented on funding your college using FAFSA. The presentation is recorded and available to view <https://www.floridashines.org/college-101-event> . A Qualtrics was created and send to the FAFSA memberships, and we received 44 volunteers to help answer family's questions on the day of the event, September 28. 2023. The event was well attended and had 235 attendees and we had about 20 financial aid professionals help with answering questions through the Microsoft Teams platforms hosted by FCAN- Florida College Access Network.

Accomplishments: N/A



Executive Board Report October 2023
Jody Walker
Membership Chair/Volunteer Coordinator

Committee Members (Name and Institution/Company):

Josh Breed – Southeastern University
Traci Spagnoli-Rego – Broward College
Coressa Reed – Florida State University

Committee Goals:

Immediate:

- Move lapsed profiles to the prospect category after 1 year has passed following the expiration of their membership.
- Delete member profiles if they've been in the prospect category longer than 4 years.

Policy & Procedure: Changes/ Recommendations:

None currently.

Motion/ Action Item(s): None

Summary of Recent Activities

- Reminders to renew membership sent in September & October 2023.
- Welcome email sent to new members mid-September and mid-October.
- Membership/Volunteer Committee met Thursday, September 21, 2023, to discuss projects ahead and committee responsibilities (President Lovett attended).
- Purged 108 records in October due to kicked-back email addresses, notification that the individual was no longer employed, or the individual requested removal.
- Reviewed lapsed records for revised status per motion passed in 22/23.
- IT Chair provided access to and training in MemberClicks for the Membership/Volunteer Committee. Zoom training was recorded for future viewing.
- Traci Spagnoli-Rego gave a membership plug at the first LEAP Mentor/Mentee meeting.

Accomplishments: N/A



Executive Board Report October 2023
Jonathan Reynolds
Scholarship/Charity Chair

Committee Members (Name and Institution/Company):

N/A

Committee Goals:

- Raise awareness of and support for the Bonnie Pirkle Scholarship Program and our selected charity of the year, the Charlotte County Homeless Coalition.
- Our goal is to raise \$1500 in funds and nonperishable food items for the Homeless Coalition at workshops throughout the year and at the annual conference.
- Our goal is to raise \$2,000 in funds for the Bonnie Pirkle Scholarship Program at workshops throughout the year and at the annual conference.

Policy & Procedure: Changes/ Recommendations:

N/A

Motion/ Action Item(s):

N/A

Summary of Recent Activities

- Met with Charlotte County Homeless Coalition Director of Development regarding our partnership with them during the 2023-2024 year.
- \$70.00 was raised for Bonnie Pirkle at the Region II workshop on 10/20/23, where two \$25 gift cards were raffled.

Accomplishments

- Updated Bonnie Pirke scholarship slideshow for workshops and conference.
- Created QR codes for Bonnie Pirkle slideshow and workshop fliers.
- Planning in-person visit to Charlotte County Homeless Coalition during the fall semester.



Executive Board Report October 2023
Melissa Toohey
Grad/Professional (Private/For Profit/Non-Profit)

Committee Members (Name and Institution/Company):

- *Tracy Wiles, University of Tampa*
- *Amber Vera, USF Health*
- *Deepika Vemagiri, USF Health*
- *Additional members are being considered.*

Committee Goals:

Committee was just formed; goals have not yet been set.

Policy & Procedure: Changes/ Recommendations: None currently.

Motion/ Action Item(s): None currently.

Summary of Recent Activities

Updated the FASFAA website with committee member information.

Met with Dameion to go over additional tasks to be completed.

Working on forming the grad/prof committee.

Working on concepts for December and February webinars.

Accomplishments



Executive Board Report October 2023
Jeanne Schurman, EdD
Vocational-Technical/Clock Hour

Committee Members (Name and Institution/Company):

Angela Nickel – Florida State College Jacksonville
Danelle Browning – Indian Rivers Schools
Kim Phillips – St. Petersburg College
Susan Ambridge – Valencia College
Teriann Wright – Orange County Public Schools

Committee Goals:

To present a cohesive Clock Hour Workshop and meet the training needs of the clock hour community (both statewide and nationally).
Meet, or exceed, the budgeted attendees.
Come in under budget for expenses.

Policy & Procedure: Changes/ Recommendations:

Have a Policy & Procedure written for the workshop including a “check list” of items to address and complete prior to the workshop as well as immediately thereafter.

Motion/ Action Item(s): None.

Summary of Recent Activities

Had first committee meeting via Teams to chat about sessions.
Initiated registration for all FASFAA listserv members, FASFAA clock-hour listserv members, FASFAA Director listserv members.
Reached out to Federal Trainers for possible webcast sessions.

Reached out to SASFAA President to have announcement made to the SASFAA community.
Submitted Clock-hour workshop information to NASFAA to be posted.
Reached out to clock-hour committee (via email) regarding NASFAA certification.
Reached out to Shawn Haskins at OSFA about presenting a state information session.
Reached out to three FASFAA partners to possibly present at the workshop.
Reached out to Jonathan Reynolds about putting together a presentation for the Bonnie Perkle Scholarship.

Accomplishments

Initiated the registration for the Clock-Hour Workshop.

Committee decided on “draft” sessions for the workshop.

Secured Federal Trainers for two sessions on Tuesday, November 7, 2023

Had announcement made to SASFAA members about the clock hour workshop.

Clock-Hour workshop is now posted on the NASFAA Event Calendar

Committee decided on COA NASFAA certification for one of the clock hour sessions.

Secured Scott Haskins at OSFA for a session.

Secured two FASFAA Partners (Campuslvy and College Aid Serve) to present two sessions.

To date, we have 94 registrants (29 still pending full payment or membership payment)



Executive Board Report October 2023

Shawn Haskin

Office of Student Financial Assistance (OSFA) Liaison

Committee Members (Name and Institution/Company):

Shawn Haskin, Director - State Scholarship and Grant Programs
Office of Student Financial Assistance (OSFA)
Florida Department of Education (FDOE)

Committee Goals:

- Provide FASFAA updated information for all OSFA state scholarship and grant programs.
- Provide Primary contact for all FASFAA board members and FASFAA membership.

Policy & Procedure: Changes/ Recommendations:

- None currently

Motion/ Action Item(s):

- None currently

Summary of Recent Activities

The following information is a summary of recent activities OSFA has completed for state scholarship and grant participating institutions and FASFAA:

- Provided state scholarship and grant program allocations to institutions for fall 2023.
- Assisted institutions with fall 2023 disbursement and reconciliation activities.
- Reminded institutions that the fall 2023 Disbursement Eligibility Report (DER) is due to OSFA 30 days after the last day of drop/add, in addition to, providing reminders that fall 2023 refunds are due to OSFA within 60 days after the last day of drop/add.
- Provided technical assistance and clarification related to the Florida Law Enforcement Academy Scholarship Program.
- Implemented the Open Door Grant Program (ODGP) as a state financial aid program.
- Collected 2022-23 Effective Access to Student Education (EASE) data to produce the 2022-23 EASE Accountability Report.
- Opened the Florida Financial Aid Application (FFAA) on October 1, 2023, for students seeking state scholarship and grant funding for the 2024-25 award year.
- Sent 15 official OSFA memorandums since the beginning of the fiscal year.

Accomplishments

The following information represents the accomplishments of OSFA with respect to state scholarship and grant programs for participating institutions and FASFAA:

- Attended all Executive Board meetings and staff has provided training sessions for institutions, upon request.
- Committed to present at the FAFSAA Clock Hour workshop.
- Committed to provide presentations for new programs (ODGP/Florida Law Enforcement Academy Program) at regional workshops.
- Assisted institutions within the disbursement of approximately \$482 million of state student financial aid during the fall 2023 term as of October 2023.
- Updated the Florida Bright Futures Scholarship Program, State Board of Education rule 6A-20.028, Florida Administrative Code, to:
 - Specify that volunteer hours and paid work hours are no longer separate paths to satisfy the service hours eligibility requirement for a scholarship and can now be combined.
 - Extend the deadline related to when a student must take a college entrance exam from no later than June 30 to August 31. Scores earned from tests taken no later than August 31 may be counted towards satisfying the minimum test score requirement; and
 - Add the Classic Learning Test (CLT) as an option for high school graduating students to achieve a minimum test score to satisfy the test score requirement when qualifying for a scholarship.