



FASFAA Executive Board Minutes

October 2, 2023

1:00 p.m. – 2:00 p.m.

The 2023-2024 FASFAA Executive Board met virtually via Teams on Monday, October 2, 2023

Call to Order

President Dameion Lovett called the meeting to order at 1:03 p.m.

Voting	Present	Position	First Name	Last Name
V	Y	President	Dameion	Lovett
V	Y	President-Elect & Nominations	Kamia	Mwango
V	Y	Immediate Past President & Fiscal Concerns	Nadine	Bailey
V	Y	Vice-President of Training	Jessica	Ly
V	Y	Secretary	Susan	Ambridge
V	Y	Treasurer	Arminta	Johnson
V	Y	Treasurer-Elect	Chrissy	Gass
V	Y	Region I Representative	Angelica	Coonts
V	Y	Region II Representative	Alisha	Hunt
V	Y	Region III Representative	Karissa	Lawson
V	Y	Region IV Representative	Jerry	McMahon
V	Y	Region V Representative	Joseph	Gonzales
V	Y	Conference Chair/Member at Large	Joan	Bailey
V	N	Federal and State Legislative Chair/Member at Large	Egan	Hanson
V	Y	Global Issues/Member at Large	Brenda	Ilojirole
V	N	Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis
V	Y	Site Selection/Event Coordinator/Member at Large	Irma	Molinales
NV	Y	Conference Co-Chair	Christina	Heritage-Acosta
NV	Y	Co-Site Selection/Co-Event Coordinator	Laura	Dickerson
NV	N	Electronic Services	Eddie	Schworn
NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Ilia	Cordero
NV	Y	Membership Chair/Volunteer Coordinator	Jody	Walker
NV	Y	Scholarship/Charity Chair	Jonathan	Reynolds
NV	N	Grad/Professional (Private/For Profit/Non-Profit)	Melissa	Toohey
NV	Y	Vocational-Technical/Clock Hour	Jeanne	Schurman
NV	Y	OSFA Liaison	Shawn	Haskin

A quorum for voting was met with 15/17 voting members present (88%). There were 22/26 members of the Executive Board present.

Board Members Unable to Attend: Egan Hanson, Becky Davis, Eddie Schworn, Melissa Toohey

Guests: N/A

Leaving Early: N/A

Approval of Prior Meeting Minutes

Susan Ambridge

Review of Board Meeting Minutes July 12, 2023: Susan Ambridge.

Hearing no discussions, President Lovett declared the minutes from the Executive Board Meetings on July 12, 2023, passed by acclamation.

Review of Board Meeting Minutes July 19 - 20, 2023: Susan Ambridge.

Hearing no discussions, President Lovett declared the minutes from the Executive Board Meetings on July 19 - 20, 2023, passed by acclamation.

Review of Board Meeting Minutes September 6, 2023: Susan Ambridge.

Hearing no discussions, Past President Bailey declared the minutes from the Executive Board Meetings on September 6, 2023, passed by acclamation.

Old Business

None

New Business Jessica Ly

Jessica shared the update on the Region Workshops: Jessica has met with the Training Committee. The Region Representatives are working on the upcoming workshop. Angelica may have her region workshop virtually; all other region representatives are having their workshops in-person. Once all workshop details are in place, the calendar on the OneDrive will be updated.

Jessica is working with Angelica Parrales on future webinars. The updated schedule will be included in the OneDrive calendar soon.

New Business

President-Elect Kamia Mwango

President-elect Mwango is still working on a strategic plan and reaching out to people to gauge interest for the next elections. The first task force is meeting later this week.

Budget and Finance Update

Arminta Johnson

The budget was approved with some minor adjustments, such as different webinar packages, which will save FASFAA money.

The final reconciliation from the last couple of months for the end of the year audit is being worked on. Will request an IRS tax extension if needed if the taxes are not able to be completed on time and to support a potential audit.

Membership and Volunteer Update

Jody Walker

The committee met in September for the first time, new members are still welcome. The purge project for MemberClicks is still ongoing with Eddie. MemberClicks costs will increase in the next year.

The volunteer application is still being updated.

There are currently 108 new FASFAA new members and 640 current members.

Global Issues and LEAP Update

Brenda Ilojirole

The Global Issues calendar is sent via email for October.

Website updates are current on the website and will be updated bi-monthly.

LEAP applications were recently open, and the committee has been meeting. Applications closed yesterday. More mentors are needed to be matched with the mentee applicants. The applications will be reviewed in mid-October so that notifications can be sent to everyone selected for this year's cohort.

Conference Committee Update

Joan Bailey

Joan and Christina are meeting regularly to work on planning and details for the conference. They are currently having 1:1 meeting with Jessica, Jonathan, Eddy, and Brenda. Once the details are finalized, Eddy will be setting up the conference website.

Site Selection Update

Irma Molinares

Irma and Laura have been working on gathering information for site selections for next year's conference, trainings, and meetings. They will be working with president-elect Mwangi on locations.

The Executive Board is encouraged to complete the survey that President Lovett sent for the upcoming in-person Board meeting. The information needs to be sent to Embassy Suites by Friday.

Scholarship and Charity Update

Jonathan Reynolds

The Bonnie Pirkle PowerPoint template is currently being updated. Once it is updated, it will be sent to Jessica and President Lovett.

Jonathan will visit the charity site sometime this semester.

There will not be a 50/50 raffle at the conference this year. All sales will be submitted directly to the charity. Raffle tickets will be sold through MemberClicks.

Clock Hour Workshop Update

Jeanne Shurman

There are currently 68 people registered so far. Some registrants have a balance due still. The committee is reaching out to anyone with a balance due.

Some Federal trainers may be able to present virtually.

Jeanne shared updates on the Clock hour workshop. It is currently in the planning stages. The agenda is ready. The committee is looking for someone to do the cost of attendance credential for the workshop in November. Anyone interested in doing the training is requested to reach out to Jessica and Jeanne.

Outreach and Early Awareness Update

Ilia Cordero

There was an event last week that had 44 volunteers. Future event ideas are being considered.

OSFA Update

Shawn Haskin

The state scholarship applications opened yesterday for students.

Shawn is currently preparing for legislation updates for 2024-2025 distribution.

Sponsorship Update

Becky Davis

The previously Board approved prospectus was sent to vendors. Some vendors have already signed up for the conference. More details will be distributed to the Board soon.

Business Partner Liaison

B. Brown.

No update. Brenda Brown was unable to attend.

Past President Update

Past President Nadine Bailey

The Fiscal Concerns Committee (FCC) met, and the budget was presented.

The by-law definitions are currently being updated for titles and to specify who members of FASFAA can be based on their school roles. Once completed, they will need to be sent to the membership at least 30-days before the vote to accept the updates. Past president Bailey will engage past presidents and the Executive Board before sending the updates to the membership for a vote.

Other Business

President Lovett

Reminder that newsletter articles are due.

Web updates should be sent to the Electronic Services group.

Executive Board reports are due to the Secretary by October 27th.

Adjournment of Meeting

With no further business to discuss, President Lovett declared the meeting adjourned at 2:04 p.m.

Minutes submitted by,
Susan Ambridge
FASFAA Secretary