

FASFAA Executive Board Minutes

June 11, 2025

3:00 p.m. – 4:00 p.m.

The 2024-2025 FASFAA Executive Board met via Teams on Wednesday, June 11, 2025.

Call to Order

President Kamia (Mia) Mwango called the meeting to order at **3:04 p.m.**

Voting	Present	Position	First Name	Last Name
V	Y	President	Kamia	Mwango
V	Y	President-Elect & Nominations	Egan	Hanson
V	Y	Immediate Past President & Fiscal Concerns	Dameion	Lovett
V	Y	Vice-President of Training	Jeanne	Schurman
V	N	Secretary	Susan	Ambridge
V	Y	Treasurer	Chrissy	Gass
V	N	Treasurer-Elect	Sedrick	Brinson
V	Y	Region I Representative	Angelica	Coonts
V	Y	Region II Representative	Marie	Guerra-Rosado
V	N	Region III Representative	Karissa	Lawson
V	N	Region IV Representative	Carola	Mann
V	Y	Region V Representative	Joseph	Gonzales
V	Y	Conference Chair/Member at Large	Kristina	Chavers
V	Y	Federal and State Legislative Chair/Member at Large	David	Alexander
V	Y	Global Issues/Member at Large	Vandeen	McKenzie
V	Y	Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis
V	Y	Site Selection/Event Coordinator/Member at Large	Laura	Dickerson
NV	Y	Conference Co-Chair	Traci	Spagnoli-Rego
NV	Y	Co-Site Selection/Co-Event Coordinator	Brenda	Ilojirole
NV	Y	Electronic Services	Tim	Young
NV	N	Electronic Services Co-Chair	Justin	Bohannon
NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Kevin	McCrary
NV	Y	Membership Chair/Volunteer Coordinator	Amanda	Livingston
NV	N	Scholarship/Charity Chair	Rachel	Robinson
NV	Y	Grad/Professional (Private/For Profit/Non-Profit)		
NV	Y	Vocational-Technical/Clock Hour	Jeanne	Schurman
NV	Y	OSFA Liaison	Shawn	Haskin

NV	Y	Partner Advisory Council Committee	Pete	Hernandez
NV	N	Business Partner Liaison	Chanson	Durden
NV	N	Newsletter Committee		
NV	N	Bookkeeper	Gwyn	Francis

A **quorum** for voting was met with **8/17** voting members present (**47%**). There were **15/30** members of the Executive Board present.

Voting Board Members Unable to Attend: Susan Ambridge, Sedrick Brinson, Karissa Lawson
Carola Mann, Justin Bohannon, Chanson Durden

Guests:

Leaving Early: David Alexander, Vandeem McKenzie

Approval of Prior Minutes: Tabled.

Vote to Amend Agenda: No vote taken due to quorum limitations.

Old Business:

Treasurer's Update on Association Purchasing: Tabled.

New Business:

MemberLeap and Membership Conversion

Tim Young provided an update on the phased transition from MemberClicks to MemberLeap:

- Phase 1: Rebuild the FASFAA website on the new MemberLeap platform.
- Phase 2: Convert membership data, which requires a ~3-week freeze. Two potential freeze windows were proposed: June 16–July 7 or July 1–22. Communications and training will take place throughout July.
- Phase 3: Launch online payments and email confirmations in June, with a mobile app rollout planned for August.

Discussion Highlights:

- David Alexander asked why the freeze is so long; Tim explained it's needed for accurate data migration and testing.
- Egan Hanson expressed concern that members might appear lapsed during the freeze and suggested promoting an August webinar to help with retention and engagement.

Conference Committee Recap:

- Kristina Chavers reported that the 2025 conference had 263 registrants. Reimbursement requests for conference-related expenses are in progress, and she is reviewing the final

hotel bill with Laura Dickerson.

- Additional updates included:
 - 50 survey responses received so far; final results will be uploaded to the shared drive.
 - Conference presentations are now posted on FASFAA.org for paid members.
 - Amanda Livingston confirmed that Gwyn is processing membership renewals from attendees.

Transition Meeting Planning:

Mia Mwango advised board members to:

- Upload role-specific documents (rosters, budgets, task timelines) to the Teams drive.
- Review Policies & Procedures (P&P) related to their position in preparation for the meeting.

Adjournment of Meeting

With no further business to discuss, President Mwango declared the meeting adjourned on June 11, 2025, at 3:41 p.m.

Minutes submitted by,
Amanda Livingston
Membership Chair/Volunteer Coordinator