



FASFAA Executive Board Minutes

July 16, 2024

10:30 a.m. – 11:30 a.m.

The 2024-2025 FASFAA Executive Board met via Teams Tuesday, July 16, 2024.

Call to Order

President Kamia (Mia) Mwango called the meeting to order at 10:33 a.m.

Voting	Present	Position	First Name	Last Name
V	Y	President	Kamia	Mwango
V	Y	President-Elect & Nominations	Egan	Hanson
V	Y	Immediate Past President & Fiscal Concerns	Dameion	Lovett
V	Y	Vice-President of Training	Amethyst	Castro
V	Y	Secretary	Susan	Ambridge
V	Y	Treasurer	Chrissy	Gass
V	Y	Treasurer-Elect	Sedrick	Brinson
V	Y	Region I Representative	Angelica	Coonts
V	N	Region II Representative	Marie	Guerra-Rosado
V	Y	Region III Representative	Karissa	Lawson
V	Y	Region IV Representative	Carola	Mann
V	N	Region V Representative	Joseph	Gonzales
V	Y	Conference Chair/Member at Large	Traci	Spagnoli-Rego
V	Y	Federal and State Legislative Chair/Member at Large	David	Alexander
V	Y	Global Issues/Member at Large	Vandeen	McKenzie
V	Y	Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis
V	N	Site Selection/Event Coordinator/Member at Large	Laura	Dickerson
NV	N	Conference Co-Chair	Kristina	Chavers
NV	Y	Co-Site Selection/Co-Event Coordinator	Brenda	Ilojirole
NV	Y	Electronic Services	Christina	Heritage-Acosta
NV	Y	Electronic Services Co-Chair	Tim	Young
NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Kevin	McCrary
NV	Y	Membership Chair/Volunteer Coordinator	Amanda	Livingston
NV	N	Scholarship/Charity Chair	Rachel	Robinson

NV	Y	Grad/Professional (Private/For Profit/Non-Profit)	Elizabeth	Weibley
NV	Y	Vocational-Technical/Clock Hour	Jeanne	Schurman
NV	Y	OSFA Liaison	Shawn	Haskin
NV	Y	Partner Advisory Council Committee	Pete	Hernandez
NV	N	Business Partner Liaison	Chanson	Durden
NV	N	Newsletter Committee	Tori	Watson
NV	Y	Bookkeeper	Gwyn	Francis

A quorum for voting was met with 14/17 voting members present (82%). There were 24/30 members of the Executive Board present.

Board Members Unable to Attend: Marie Guerra-Rosado, Joseph Gonzales, Laura Dickerson, Kristina Chavers, Rachel Robinson, Chanson Durden, Tori Watson.

Guests: Tara Torres.

Leaving Early: N/A

Approval of Prior Meeting Minutes Susan Ambridge.

- Hearing no discussion, President Mwango declared the minutes from the Executive Board Meeting on July 8, 2024, passed by acclamation. The minutes will be posted to the website.

Old Business

- Audit: Dameion Lovett: The audit findings and recommendations are being incorporated into the Policies and Procedures. Once the procedures are updated, the Fiscal Concerns Committee will bring them to the Board for a vote on the updates.
- Budget Templates: President Mwango: The templates are currently being updated to be more streamlined. More information will be shared with the Board soon. The event template has been completed and is ready for use.

New Business

- Standing Meetings: The Board discussed dates for standing monthly Executive Board meeting dates for the 2024-2024 year. President Mwango will send calendar notices to the Board.
- Clock Hour Workshop/In Person Board Meeting Contract: Per President Mwango in Laura's absence, the contract is on hold. Once the Fiscal Concerns Committee approves the budget, the contract can be finalized and will be sent the Board for a vote.
- Administrative Logistics: The Electronic Services team has requested that anyone on the Board has any login or access issues for MemberClicks, OneDrive, Slack, and the website, to reach out to them for assistance. The Electronic Services Team has also requested that all Committee Chairs send a list of committee members to be added to Slack.
- Website Updates: President Mwango will send documents for website updates to the Board that need to be reviewed for updates. The deadline for updates to be submitted President Mwango and the Electronic Services Team is July 29, 2024.

- Activities Calendar: Dameion sent President Mwango templates for the activities calendar. There will be further discussion on this in the next Board meeting for new ideas to add without overlapping events on the calendar. Last years template is in the OneDrive.
- Newsletter: Tabled for future meeting.
- Committee/Chair Lists: President Mwango asked Committee Chairs if volunteers are needed for committees. An email was sent by the Clock Hour Chair with a survey to gather a list of topics to the membership, two replies have been received so far.
- Committee Chair Budgets: Tabled.
- Advocacy Correspondence: Tabled.
- Association Management Platform & Review Special Committee: There will be a Special Committee who will review the Association Management Platform. The Committee will provide an overview and report to the Fiscal Concerns Committee for approval on a budget and then sent to the Board before a motion to vote is called. More details will be sent soon.
- Historian Position and Storage: Tabled.

Adjournment of Meeting

With no further business to discuss, President Mwango declared the meeting adjourned at 11:31 a.m.

Minutes submitted by,
Susan Ambridge
FASFAA Secretary