



FASFAA Executive Board Minutes

August 14, 2024

3:00 p.m. – 4:00 p.m.

The 2024-2025 FASFAA Executive Board met via Teams on Wednesday, August 14, 2024.

Call to Order

President Kamia (Mia) Mwango called the meeting to order at 3:07 p.m.

Voting	Present	Position	First Name	Last Name
V	Y	President	Kamia	Mwango
V	Y	President-Elect & Nominations	Egan	Hanson
V	Y	Immediate Past President & Fiscal Concerns	Dameion	Lovett
V	N	Vice-President of Training	Amethyst	Castro
V	N	Secretary	Susan	Ambridge
V	Y	Treasurer	Chrissy	Gass
V	Y	Treasurer-Elect	Sedrick	Brinson
V	Y	Region I Representative	Angelica	Coonts
V	Y	Region II Representative	Marie	Guerra-Rosado
V	Y	Region III Representative	Karissa	Lawson
V	Y	Region IV Representative	Carola	Mann
V	Y	Region V Representative	Joseph	Gonzales
V	N	Conference Chair/Member at Large	Traci	Spagnoli-Rego
V	N	Federal and State Legislative Chair/Member at Large	David	Alexander
V	Y	Global Issues/Member at Large	Vandeen	McKenzie
V	Y	Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis
V	Y	Site Selection/Event Coordinator/Member at Large	Laura	Dickerson
NV	N	Conference Co-Chair	Kristina	Chavers
NV	Y	Co-Site Selection/Co-Event Coordinator	Brenda	Ilojirole
NV	Y	Electronic Services	Christina	Heritage-Acosta
NV	Y	Electronic Services Co-Chair	Tim	Young
NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Kevin	McCrary
NV	Y	Membership Chair/Volunteer Coordinator	Amanda	Livingston
NV	Y	Scholarship/Charity Chair	Rachel	Robinson
NV	Y	Grad/Professional (Private/For Profit/Non-Profit)	Elizabeth	Weibley

NV	N	Vocational-Technical/Clock Hour	Jeanne	Schurman
NV	Y	OSFA Liaison	Shawn	Haskin
NV	N	Partner Advisory Council Committee	Pete	Hernandez
NV	Y	Business Partner Liaison	Chanson	Durden
NV	Y	Newsletter Committee	Tori	Watson
NV	Y	Bookkeeper	Gwyn	Francis

A quorum for voting was met with 13/17 voting members present (76%). There were 24/30 members of the Executive Board present.

Board Members Unable to Attend: Amethyst Castro, Susan Ambridge, Traci Rego-Spagnoli, David Alexander, Kristina Chavers, Jeanne Schurman, Pete Hernandez.

Guests: Tara Torres.

Leaving Early: N/A

Appointment of Temporary Secretary

- Temporary Secretary appointed, Laura Dickerson will take the meeting minutes and send the notes to Susan Ambridge for transcription.

Old Business:

- Website Updates – Review Areas and Progress. President Mwango asked the Board to review the spreadsheet, which is on the OneDrive, and send final updates by August 30, 2024.
- Activities Calendar: Christina shared the FASFAA calendar with the Board. Dates added to the calendar so far are, FASFAA annual conference dates May 27 – May 30, 2025, SASFAA event, and Region Workshop dates. The Training Committee will provide a holistic training schedule for calendar review by mid-September so members can plan accordingly for staff training.
- LEAP: Tabled, no responses by the committee. Vandeen will reach out and confirm mentor availability and add dates to the calendar.
- College 101 Dates: Pete confirmed the following dates:
 - b) Explore 9/10/24.
 - c) Apply 9/17/2024.
 - d) Fund 9/24/2024.
- Association Management Platform & Review Special Committee. The Committee was defined as a need to come together to review and optimize current platform expenses and functionality. MemberClicks currently has some enhancements in the works. The committee will revisit cost and functionality for comparison to ensure FASFAA and members are getting the best value and association use. The Committee will review and provide recommendations by July 2025.

New Business

Business Prospectus- Becky reviewed changes for future prospectus that include: One time 5% discount for new vendor. Eliminate or consolidate banner tiles. Eliminate discount rate. Speed sessions for directors' summit. Remove refund language.

A reminder that the prospectus runs from 7/1 -6/30 fiscal year calendar and not calendar year. Changes will need to be voted on and approved for the 2025-2026 prospectus. Due to time, further discussion was tabled until a future meeting.

Clock Hour Workshop/In-Person Board Meeting Contract – Tabled for virtual vote next Tuesday.

Budget: Past President Dameion Lovett discussed the proposed working budget in detail, understanding that this is a zero-line budget at \$240,644.

Bookkeeper Budget: President Mia also discussed that there is a separate line item to increase the bookkeeper salary by 10% to \$13,200.

Motion by Marie Guerra-Rosado to approve the 10% increase to the bookkeeper's annual salary to \$13,200.

- Second: Angelica Coontz
- Discussion: None.
- Motion approved by all attending voting Executive Board members to increase the bookkeeper annual salary to \$13,200.

Fiscal 2024-2025 working budget:

Motion by Past President Dameion Lovett to approve the working budget as presented by the Fiscal Concerns Committee with the caveat to support any changes as needed throughout the year.

- Second: None needed.
- Discussion: None.
- Motion approved by all attending voting Executive Board members to accept the 2024-2025 working budget as presented by the Fiscal Concerns Committee with the caveat to support any changes as needed throughout the year.

New Aid Officer Workshop: Tabled.

SASFAA Conference / Silent Auction: Tabled.

Newsletter [Communications] Committee and Chair: Tabled.

Open Forum: No discussion

Announcements: None.

Adjournment of Meeting

With no further business to discuss, President Mwango declared the meeting adjourned at 4:37 p.m.

Minutes transcribed per Laura Dickerson and submitted by,
Susan Ambridge
FASFAA Secretary