



**FASFAA Executive Board Minutes**  
**September 11, 2024**  
**3:00 p.m. – 4:00 p.m.**

The 2024-2025 FASFAA Executive Board met via Teams on Wednesday, September 11, 2024.

**Call to Order**

President Kamia (Mia) Mwango called the meeting to order at 3:05 p.m.

Voting	Present	Position	First Name	Last Name
V	Y	President	Kamia	Mwango
V	Y	President-Elect & Nominations	Egan	Hanson
V	Y	Immediate Past President & Fiscal Concerns	Dameion	Lovett
V	N	Vice-President of Training	Amethyst	Castro
V	Y	Secretary	Susan	Ambridge
V	Y	Treasurer	Chrissy	Gass
V	Y	Treasurer-Elect	Sedrick	Brinson
V	Y	Region I Representative	Angelica	Coonts
V	Y	Region II Representative	Marie	Guerra-Rosado
V	Y	Region III Representative	Karissa	Lawson
V	N	Region IV Representative	Carola	Mann
V	Y	Region V Representative	Joseph	Gonzales
V	N	Conference Chair/Member at Large	Traci	Spagnoli-Rego
V	Y	Federal and State Legislative Chair/Member at Large	David	Alexander
V	Y	Global Issues/Member at Large	Vandeen	McKenzie
V	Y	Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis
V	N	Site Selection/Event Coordinator/Member at Large	Laura	Dickerson
NV	N	Conference Co-Chair	Kristina	Chavers
NV	Y	Co-Site Selection/Co-Event Coordinator	Brenda	Ilojirole
NV	N	Electronic Services	Christina	Heritage-Acosta
NV	N	Electronic Services Co-Chair	Tim	Young
NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Kevin	McCrary
NV	Y	Membership Chair/Volunteer Coordinator	Amanda	Livingston
NV	N	Scholarship/Charity Chair	Rachel	Robinson
NV	N	Grad/Professional (Private/For Profit/Non-Profit)	Elizabeth	Weibley

NV	Y	Vocational-Technical/Clock Hour	Jeanne	Schurman
NV	Y	OSFA Liaison	Shawn	Haskin
NV	Y	Partner Advisory Council Committee	Pete	Hernandez
NV	Y	Business Partner Liaison	Chanson	Durden
NV	Y	Newsletter Committee	Tori	Watson

A quorum for voting was met with 13/17 voting members present (76%). There were 21/30 members of the Executive Board present.

**Board Members Unable to Attend:** Amethyst Castro, Carola Mann, Traci Rego-Spagnoli, Laura Dickerson, Kristina Chavers, Christina Heritage-Acosta, Tim Young, Rachel Robinson, Elizabeth Weibley.

**Guests:** N/A

**Leaving Early:** N/A

**Fiscals Concerns Committee:** Dameion Lovett

The Fiscal Concerns Committee is still working with the IRS on late fees, etc. from last year's delay in submission. Audit updates are ongoing for the Policy and Procedure updates based on the audit findings. Updates should be completed by the in-person November meeting.

**Training Committee:** President Mwango

Per President Mwango on behalf of Amethyst, an email was sent out to the Region representatives for updates of workshops, trainings, and dates.

**Early Awareness:** Kevin McCrary

An email was sent out and several responses of interest were received. Kevin will setup trainings soon. Approximately 15 volunteers will be needed and a moderator. Volunteers will also be needed for an event for students and families.

**Vendor/Sponsorship Committee (Business Prospectus):** Becky Davis

The Prospectus was sent via email with updates proposed. The Board discussed the changes and updates.

**Motion to accept the changes to the Prospectus as submitted by the committee.**

- Second: None.
- Discussion: The Board discussed possible conversation with the President for a newsletter article for platinum sponsorship.

**Updated Motion: To accept the Prospectus in its current form with the addition of a vendor spotlight section featuring approved language as sanctioned by the committee and the Board later.**

- Second: None.
- Discussion: None.
- Motion approved by all attending voting Executive Board members to accept the Prospectus in its current form with the addition of a vendor spotlight section featuring approved language as sanctioned by the committee and the Board later.

**Motion to approve the contract for the Clock Hour Workshop scheduled from November 3-6, 2024, at the Embassy Suites by Hilton Orlando Lake Buena Vista Resort.**

- Second: None.
- Discussion: None.
- Motion approved by all attending voting Executive Board members to approve the contract for the Clock Hour Workshop scheduled from November 3-6, 2024, at the Embassy Suites by Hilton Orlando Lake Buena Vista Resort.

**Charity/Scholarships Committee:** No updates.

**Association Management Platform & Review Special Committee:** Amanda Livingston. No updates.

### **Old Business**

**Clock Hour Workshop and November Board Meeting:** Jeanne Schurman

There was an error with some of the membership fees being asked for, which is now updated. The draft agenda is being updated and finalized. The committee is waiting for confirmation on a presenter from the Feds, they will not do state conferences, but may do the clock hour workshop.

The Board has been asked to send travel plans for the November meeting to Laura for rooms if needed.

**Business Prospectus:** None.

**Activities Calendar Updates:** President Mwango

Activities are currently being added to the calendar. The Board is requested to send newsletter ideas to Tori.

**SASFAA Conference/Silent Auction:** Vendeen McKenzie

The Board discussed raffle ideas that were proposed by SASFAA.

### **New Business**

#### **October Board Meeting**

The October Board meeting will be October 23, 2024. More information will be sent to the Board.

**SASFAA Conference/Silent Auction:** Vendeen McKenzie

The Board discussed raffle ideas that were proposed by SASFAA.

**Adjournment of Meeting**

With no further business to discuss, President Mwango declared the meeting adjourned on September 11, 2024, at 4:22 p.m.

Minutes submitted by,  
Susan Ambridge  
FASFAA Secretary