



FASFAA Executive Board Minutes
November 4-5, 2024
Embassy Suites, Lake Buena Vista, Orlando, Florida

The 2024-2025 FASFAA Executive Board met on November 4-5, 2024.

Call to Order

President Kamia (Mia) Mwango called the meeting to order at 2:00 P.M.

Voting	Present	Position	First Name	Last Name
V	Y	President	Kamia	Mwango
V	Y	President-Elect & Nominations	Egan	Hanson
V	Y	Immediate Past President & Fiscal Concerns	Dameion	Lovett
V	Y	Vice-President of Training	Amethyst	Castro
V	Y	Secretary	Susan	Ambridge
V	Y	Treasurer	Chrissy	Gass
V	N	Treasurer-Elect	Sedrick	Brinson
V	Y	Region I Representative	Angelica	Coonts
V	Y	Region II Representative	Marie	Guerra-Rosado
V	N	Region III Representative	Karissa	Lawson
V	Y	Region IV Representative	Carola	Mann
V	Y	Region V Representative	Joseph	Gonzales
V	Y	Conference Chair/Member at Large	Traci	Spagnoli-Rego
V	Y	Federal and State Legislative Chair/Member at Large	David	Alexander
V	y	Global Issues/Member at Large	Vandeen	McKenzie
V	y	Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis
V	Y	Site Selection/Event Coordinator/Member at Large	Laura	Dickerson
NV	Y	Conference Co-Chair	Kristina	Chavers
NV	Y	Co-Site Selection/Co-Event Coordinator	Brenda	Ilojirole
NV	N	Electronic Services	Christina	Heritage-Acosta
NV	Y	Electronic Services Co-Chair	Tim	Young
NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Kevin	McCrary

NV	Y	Membership Chair/Volunteer Coordinator	Amanda	Livingston
NV	Y	Scholarship/Charity Chair	Rachel	Robinson
NV	N	Grad/Professional (Private/For Profit/Non-Profit)		
NV	N	Vocational-Technical/Clock Hour	Jeanne	Schurman
NV	Y	OSFA Liaison	Shawn	Haskin
NV	Y	Partner Advisory Council Committee	Pete	Hernandez
NV	Y	Business Partner Liaison	Chanson	Durden
NV	N	Newsletter Committee	Tori	Watson
NV	N	Bookkeeper	Gwyn	Francis

A quorum for voting was met with 15/17 voting members present (88%). There were 24/30 members of the Executive Board present.

Board Members Unable to Attend: Sedrick Brinson, Karissa Lawson, Christina Heritage-Acosta, Jeanne Schurman, Tori Watson.

Guests: N/A

Leaving Early: N/A

Approval of Previous Minutes

Review of Board Meeting Minutes July 16, 2024: Susan Ambridge.

Hearing no discussions, President Mwango declared the minutes from the Executive Board Meeting by acclamation.

Review of Board Meeting Minutes July 19-20, 2024, 2024: Susan Ambridge.

Hearing no discussions, President Mwango declared the minutes from the Executive Board Meeting by acclamation.

Review of Board Meeting Minutes August 14, 2024: Susan Ambridge.

The Board discussed minor typos to the minutes. The minutes were updated and re-sent to the Board. Hearing no further discussion. President Mwango declared the minutes from the Executive Board Meeting by acclamation.

Review of Board Meeting Minutes August 19, 2024: Susan Ambridge.

The Board discussed minor typos to the minutes. The minutes were updated and re-sent to the Board. Hearing no further discussion. President Mwango declared the minutes from the Executive Board Meeting by acclamation.

Review of Board Meeting Minutes September 11, 2024: Susan Ambridge.

The Board discussed minor typos to the minutes. The minutes were updated and re-sent to the Board. Hearing no further discussion. President Mwango declared the minutes from the Executive Board Meeting by acclamation.

The approved minutes were added to the website by Timothy Young, Electronics Chair.

Old Business

SASFAA Conference: Tabled.

New Aid Officer Workshop: The Board discussed the history and original intentions of the workshop. The Board also discussed and ways to engage the membership to increase attendance for the New Aid Officer Workshops in the future while not duplicating other organization offerings, such as FASFAA.

There will be more discussions by the Board in the future to clearly develop curriculum for future New Aid Officer Workshops.

There is currently no New Aid Officer Workshop chair. Laura is also connecting with Embassy Suites for availability the last week of February.

Call to action was made for suggestions for a New Aid Officer Workshop for a Chair and training committee. Send ideas to President Mwango. The next in-person Executive Board meeting will be held in conjunction to the New Aid Officer Workshop.

New Business: Tabled for day two of the Executive Board meeting, November 5, 2025.

Other Business: President Mwango discussed expectations of the Executive Board's review of individual Board reports. If there are any changes to the Policy and Procedures (P&P) requested on an Executive Board Report, it should be brought to the Board for discussion when the individual is reviewing their Compilation Reports during the meeting.

When the Executive Board member has setbacks and solutions listed on their individual Board report, they should also be discussed during the individual is reviewing their report to the Board.

There will be a demonstration by Lisa Plunkett from MemberLeap tomorrow for the Executive Board.

Adjournment of Meeting

With no further business to discuss, President Mwango declared the first day of the meeting in recess at 4:08 p.m.

Call to Order to continue the Executive Board meeting

President Kamia (Mia) Mwango called the meeting to order at 8:39 a.m.

Voting	Present	Position	First Name	Last Name
V	Y	President	Kamia	Mwango
V	Y	President-Elect & Nominations	Egan	Hanson
V	Y	Immediate Past President & Fiscal Concerns	Dameion	Lovett
V	Y	Vice-President of Training	Amethyst	Castro
V	Y	Secretary	Susan	Ambridge
V	N	Treasurer	Chrissy	Gass
V	N	Treasurer-Elect	Sedrick	Brinson
V	Y	Region I Representative	Angelica	Coonts
V	Y	Region II Representative	Marie	Guerra-Rosado
V	N	Region III Representative	Karissa	Lawson
V	Y	Region IV Representative	Carola	Mann
V	Y	Region V Representative	Joseph	Gonzales
V	Y	Conference Chair/Member at Large	Traci	Spagnoli-Rego
V	Y	Federal and State Legislative Chair/Member at Large	David	Alexander
V	Y	Global Issues/Member at Large	Vandeen	McKenzie
V	N	Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis
V	Y	Site Selection/Event Coordinator/Member at Large	Laura	Dickerson
NV	Y	Conference Co-Chair	Kristina	Chavers
NV	Y	Co-Site Selection/Co-Event Coordinator	Brenda	Ilojiole
NV	N	Electronic Services	Christina	Heritage-Acosta
NV	Y	Electronic Services Co-Chair	Tim	Young
NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Kevin	McCrary
NV	Y	Membership Chair/Volunteer Coordinator	Amanda	Livingston
NV	Y	Scholarship/Charity Chair	Rachel	Robinson
NV		Grad/Professional (Private/For Profit/Non-Profit)		
NV	N	Vocational-Technical/Clock Hour	Jeanne	Schurman
NV	Y	OSFA Liaison	Shawn	Haskin
NV	Y	Partner Advisory Council Committee	Pete	Hernandez
NV	Y	Business Partner Liaison	Chanson	Durden
NV	N	Newsletter Committee	Tori	Watson
NV	N	Bookkeeper	Gwyn	Francis

A quorum for voting was met with 13/17 voting members present (76%). There were 22/30 members of the Executive Board present.

Board Members Unable to Attend: Sedrick Brinson, Karissa Lawson, Christina Heritage-Acosta, Jeanne Schurman, Tori Watson, Chrissy Gass, Becky Davis.

Guests: N/A

Leaving Early: N/A

New Business: Executive Board Reports:

President (Kamia Mwango): Motion and Action Items are tabled for future discussion. Report as submitted.

President Mwango discussed that the Grad Chair, Elizabeth, has resigned. Any recommendations should be sent to her directly. The position is also listed on the FASFAA website.

President-Elect & Nominations (Egan Hanson): Report as submitted. Discussed that he is currently working on an Election Committee.

Immediate Past President & Fiscal Concerns (Dameion Lovett): Report as submitted.

Vice-President of Training (Amethyst Castro): Report as submitted. Action items that are on the Board report were already discussed.

There may be a virtual Region I workshop for spring due to potential transportation issues for many in that region.

Secretary (Susan Ambridge): Report as submitted. Also, discussed the benefit of a dedicated FASFAA Secretary email. The Electronics Chair will create one.

Treasurer (Chrissy Gass): Report a submitted, is not in attendance.

Treasurer-Elect (Sedrick Brinson): Is not in attendance. No report submitted.

Region I Representative (Angelica Coonts): Report as submitted. Angelica and Pete discussed Region I turnouts as low due to transportation issues in a large rural area. The Board discussed ideas to increase attendance. An idea to include high school counselors will go to the Fiscal Concerns Committee to discuss and research other possible options.

Region II Representative (Marie C. Guerra-Rosado): Report not submitted. Workshop will be November 14th.

Region III Representative (Karissa Lawson): Report as submitted. Not in attendance.

Region IV Representative (Carola Mann): Report as submitted. Currently working on organizing a workshop and recently earned a credential so that she can provide the credential training at the workshop.

Region V Representative (Joseph T. Gonzales): Report as submitted.

Conference Chair/Member-at-Large (Traci Rego-Spagnoli): Report as submitted. The conference will be on Memorial Day. Traci and Kristina are setting up Conference Committee meetings. The next meeting should be in November.

Federal and State Legislative Chair/Member-at-Large (David Alexander): Report as submitted. Currently planning a webinar with a past president panel for members to discuss the path to FASFAA presidency and the history of FASFAA to promote advocacy.

Global Issues/Member-at-Large (Vandeen McKenzie): Report as submitted. Seeking mentors and mentees for LEAP. An email will be sent to the membership tomorrow.

Vendor/Sponsorship Coordinator/Member-at-Large (Becky Davis): Not in attendance on day two. Report as submitted.

Site Selection/Event Coordinator/Member-at-Large (Laura Dickerson): Report as submitted. Contracts are currently under review for the next conference.

Electronic Services (Christina Heritage-Acosta): Report as submitted for the Electronic Services Chair and Co-Chair, Tim.

Electronic Services Co-Chair (Tim Young): Report as submitted by Christina Heritage-Acosta.

Early Awareness/Outreach/Financial Literacy Chair (Kevin McCrary): Report as submitted. The recent webinar was successful. He will send more information to President Mwango.

Membership Chair/Volunteer Coordinator (Amanda Livingston): No report submitted. There have been meetings ongoing to discuss communication ideas, and policy changes.

Scholarship/Charity Chair/Grants (Rachel Robinson): Report as submitted. Working on donations for the charity, which is listed on the FASFAA website, [Opportunity Community Ability \(OCA\)](#). A goal has been set to try and raise \$2,500 for the charity. Outside donors (non-FASFAA members) can also donate by visiting the FASFAA website and selecting other affiliation. Donations are also still needed for [Bonnie Pirkle Memorial Scholarship](#)

OSFA Liaison (Shawn Haskin): Report as submitted.

Partner Advisory Council Committee (Pete Hernandez): No report submitted.

Business Partner Liaison (Chanson Durden): Report as submitted.

Newsletter [Communications] Committee (Tori Watson): Report as submitted.

Grad/Professional (Private/For Profit/Non-Profit,) (TBD): Vacant.

Vocational-Technical/Clock Hour (Jeanne Schurman): Report as submitted. Hosting Clock Hour workshop.

Long Range Strategic Plan Task Force (Egan Hanson): The first committee meeting has already happened. The next meeting will be scheduled soon.

Association Management Platform Review Committee (Amanda Livingston): No updates.

New Business:

MemberLeap Demonstration: Lisa Plunkett joined virtually to provide a demonstration of features of MemberLeap to the Executive Board. Provided a comprehensive list of features that MemberLeap can provide.

MemberLeap Open Discussion: Once the demonstration ended, the Board discussed the differences between MemberClicks and MemberLeap and the needs of the Board and membership. There is a special committee working on gathering more information.

Announcements: Laura sent a contract for the New Aid Officer Workshop. More details will be sent to the Board from President Mwango soon.

Adjournment of Meeting

With no further business to discuss, President Mwango declared the meeting adjourned on November 5, 2024, at 11:39 a.m.

Minutes submitted by,
Susan Ambridge
FASFAA Secretary