

FASFAA Executive Board Meeting Minutes
“All Hands On Deck”
March 12-13, 2026 | In-person

March 12, 2026 – Day 1

Call to Order

President Egan Hanson called the meeting to order at 1:10 PM on Thursday, March 12, 2026.

Roll Call / Quorum

Voting	Present	Position	First Name	Last Name
V	Y	President	Egan	Hanson
V	Y	President-Elect & Nominations	Arminta	Johnson
V	Y	Immediate Past President	Kamia	Mwango
V	Y	Fiscal Concerns Chair/Member at Large	Dameion	Lovett
V	Y	Vice-President of Training	Jeanne	Schurman
V	Y	Secretary	Amanda	Livingston
V	Y	Treasurer	Sedrick	Brinson
V	Y	Treasurer-Elect	Brenda	Ilojiole
V	Y	Region I Representative	Jalen	Fitzpatrick
V	Y	Region II Representative	Lashonda	Mozell
V	Y	Region III Representative	Kevin	McCrary
V	Y	Region IV Representative	Carola	Mann
V	Y	Region V Representative	Beata	Bregman
V	Y	Conference Chair/Member at Large	Nadine	Bailey
V	Y	Federal and State Legislative Chair/Member at Large	Elizabeth	Weibley
V	Y	Site Selection/Event Coordinator/Member at Large	Laura	Dickerson
V	Y	Vendor/Sponsorship Coordinator/Member at Large	Becky	Davis
NV	Y	Conference Co-Chair	Vandeen	McKenzie
NV	N	Co-Event Coord/Hospitality/Local Arrangements	Irma	Molinaros
NV	Y	Global Issues	Chansone	Durden
NV	Y	Electronic Services	Tim	Young
NV	Y	Electronic Services Co-Chair	David	Alexander
NV	Y	Early Awareness/Outreach/Financial Literacy Chair	Pedro	Hernandez
NV	Y	Membership Chair/Volunteer Coordinator	Eroica	Davis
NV	Y	Scholarship/Charity Chair	Concepta	Williamson
NV	Y	Grad/Professional (Private/For Profit/Non-Profit)	Melissa	Frimpong
NV	N	Vocational-Technical/Clock Hour	Joana	Register
NV	Y	OSFA Liaison	Shawn	Haskin
NV	Y	Newsletter and Communications Chair	Kristina	Chavers

NV	N	Bookkeeper	Gwyn	Francis
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Secretary Amanda Livingston determined that a quorum was established with **17 of 17** voting members present (**100%**).

Total Board Attendance: 27 of 30 members were present.

Board Members Not in Attendance: Irma Molinares and Joana Register

Guests: None

Approval of Prior Minutes

- Motion: To approve the minutes from the November 6–7, 2025 meeting as presented.
- Made by: Amanda Livingston
- Seconded by: Elizabeth Weibley
- Discussion: None
- Result: Motion carried.

Motion: To approve the minutes from the February 23, 2026 meeting as presented.

- Made by: Amanda Livingston
- Seconded by: Arminta Johnson
- Discussion: None
- Result: Motion carried.

Approval of Agenda

Motion: To approve the agenda with authority granted to the President to make adjustments as needed to facilitate the flow of business.

- Made by: Dameion Lovett
- Seconded by: Laura Dickerson
- Discussion: None
- Result: Motion carried.

Executive Board Career Updates

Executive Board members participated in a roundtable discussion.

Unfinished Business

Venue Selection

Presenters: Laura Dickerson and Arminta Johnson

2027 Annual Conference Site Finalization

Discussion focused on proposed conference locations and contract considerations.

Motion: To approve the 2027 Annual Conference location, pending final contract review and execution.

- Made by: Arminta Johnson
- Seconded by: Nadine Bailey

- Result: Motion carried.

Action Items:

- Finalize and review conference contract
- Schedule follow-up meeting for contract board approval

Transition Meeting Contract Finalization

Discussion focused on logistics, responsibilities, and expectations for the upcoming Transition Meeting.

Motion: To approve the 2026 Transition meeting contract location, pending final contract review and execution.

- Made by: Kamia Mwango
- Seconded by: Vandeen McKenzie
- Result: Motion carried.

Action Item:

- Notify non-attendees of confirmed dates (July 13–14, 2026 at Embassy Suites)

New Business

Executive Board Introductions – New & Mid-Level Aid Officers Workshop

Board members introduced themselves to workshop attendees and discussed opportunities for involvement in FASFAA.

Conference Committee Update

Presenter: Nadine Bailey

- Conference planning progress reviewed
- Conference Procedures (P&P) reviewed

Motion: To approve the recommended edits to the Complimentary Rooms and Registration section of the Policies and Procedures Manual.

- Made by: Arminta Johnson
- Seconded by: Jeanne Schurman
- Result: Motion carried.

Action Item:

- Distribute and publish updated P&P language

Committee Reports & Updates

Scholarship / Charity

- Volunteers needed for in-person charity donations at conference

Secretary

Discussion included updates to the minute's approval process.

Motion: To approve the addition of the proposed procedure for approval of Executive Board meeting minutes to the FASFAA Policies & Procedures Manual as outlined in Attachment A, establishing:

- 14 business days for draft preparation and distribution
- 14 business days for Board review
- 14 business days for automatic approval

- Made by: Jeanne Schurman
- Seconded by: Laura Dickerson
- Result: Motion carried.

Action item:

- Update P&P with approved language

Communications

- Discussed strategies to streamline member communication and improve newsletter coordination

Treasurer Update

Discussion included updates to authorized cardholders and review of business credit card options. The Board also discussed updates to Policies and Procedures related to Treasurer responsibilities and financial processes.

Motion: To proceed with submission of a credit card application contingent upon updates to the Policies and Procedures Manual.

- Made by: Jeanne Schurman
- Seconded by: Laura Dickerson
- Result: Motion carried.

Action item:

- Obtain final P&P updates

Recess

President Egan Hanson recessed the meeting at 4:54 pm.

Fiscal Concerns Committee Convenes

The Fiscal Concerns Committee convened separately.

March 13, 2026 – Day 2

Call to Order

President Egan Hanson reconvened the meeting at 9:08 AM on Friday, March 13, 2026.

Roll Call / Quorum

Voting	Present	Position	First Name	Last Name
V	Y	President	Egan	Hanson
V	Y	President-Elect & Nominations	Arminta	Johnson
V	Y	Immediate Past President	Kamia	Mwango
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NV	Y	Newsletter and Communications Chair	Kristina	Chavers
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Guests: None

Fiscal Concerns Committee Update

Presenter: Dameion Lovett

The committee provided updates on:

- Review of the Bonnie Pirkle account
- Proposed updates to Policies and Procedures (P&P)
- Committee structure and responsibilities

Committee Actions and Motions

Motion (Committee): To update the Bookkeeper position description.

Result: Motion carried.

Motion: To approve withdrawal amount for the Bonnie Pirkle account.

Result: Motion tabled

Motion (Committee): To update Fiscal Concerns Committee membership to include the Conference Chair and Secretary.

Result: Motion carried.

Update

- Organizational address will align with Treasurer cycle beginning with the 2026–2027 Treasurer-Elect
- Treasurer is responsible for filing the annual Sunbiz report

Motion (Committee): To approve updates to the Policies and Procedures Manual related to Treasurer responsibilities and financial processes, including transition procedures and annual reporting requirements.

Result: Motion carried.

Membership Growth Initiatives

Presenter: Pedro “Pete” Hernandez

Discussion focused on:

- Increasing membership to exceed 1,000 members
- Potential tiered membership structure
- Aligning engagement with FASFAA mission

Global Issues

Discussion included:

- Committee naming alignment
- Focus on leadership pipeline development

Governance and Strategic Decisions

Presenter: Arminta Johnson

Discussion included:

- 2026–2027 nomination slate
- Leadership pipeline development

Open Forum / Announcements

Board members shared announcements and closing remarks.

Adjournment

President Egan Hanson adjourned the meeting at **12:12 PM** on **Friday, March 13, 2026**.

Minute Certification

Minutes were distributed to the Executive Board for review and were automatically approved after the review period in accordance with the FASFAA meeting approval procedure.

Minutes submitted by:

Amanda Livingston

Secretary

Florida Association of Student Financial Aid Administrators

Minutes Distributed: April 2, 2026

Review Period: April 2 – April 22, 2026

Approved via Automatic Approval: April 23 – May 13, 2026